

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH:: HYDERABAD

Cir.Memo.No: K4/2646/2014

Dated:23-01-2016.

Sub:- TECHNICAL EDUCATION – Annual Physical Verification of Stores, all Labs & Library at Government Polytechnics – Certain Instructions – Issued – Reports called for - Regarding.

Ref:- 1) G.O.Ms.No. 471, and 148 Fin (TM) Department, Dated:03-09-2001 and 21-10-2000.

2) G.O.Ms.No.10, Fin& Plg. (Fin. Acts), dt: 9-1-87.

3) Proposals received from various Principals of Government Polytechnics.

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Government in its G.O under reference 1<sup>st</sup> cited, issued orders enhancing financial powers to Head of Departments to Write off of various kinds up to Rs. 5.00 Lakhs to Secretariat Departments, Heads of Departments.

Accordingly, certain Principals of Government Polytechnics have submitted their proposals towards Annual Physical Verification of Stores/ Library to this office to issue orders for condemnation of unserviceable articles from the financial year 2009-10 to 2013-14. The Principals are informed that, if orders are not issued before March of that financial year, it may be treated that the proposal is not accepted.

All the Principals of Government Polytechnics are hereby instructed to submit fresh proposals towards condemnation of all unserviceable articles for the financial year 2014-15, after Physical Verification of the stores/ Labs and Library not exceeding Rs. 5.00 Lakhs as per G.O. Ms.No. 471 Fin (TM) Dept., Dated 03-09-2001, and to send the proposals separately for Library books as per G.O.Ms No 10 along with soft copies. Queries, if any, may be clarified with Dy. Director,(Technical.)

**This procedure has to be followed every year hereafter.**

Sd/- B.UDAYA LAXMI  
COMMISSIONER

To  
✓ All the Principals of Government Polytechnics.  
✓ Copy to RJD's (T.E) Tirupati, Kakinada for information.  
✓ Copy to the Stock File/Spare.

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SUPERINTENDENT

  
21/12/16