

**GOVERNMENT OF ANDHRA PRADESH  
DEPARTMENT OF TECHNICAL EDUCATION**

Office of the Commissioner,  
Department of Technical Education  
Andhra Pradesh :: Vijayawada.

Circ Memo No: G1/1876/2017

dated: 09.04.2018

Sub: Technical Education – Grant of Study Leave with pay to the teachers working in Government Polytechnics in the State of Andhra Pradesh to pursue higher studies in accordance with AICTE guidelines – Submission of applications – Reg.

Ref: 1.G.O.RT.No. 28, Higher Education(TE.A1) Department, Dated: 26-02-2018.  
2.G.O.Ms. No 209 of Higher Education (TE.1) Dept., Dated 20.11.2010.

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It is to inform that the Government have issued orders vide GO ref 1<sup>st</sup> cited, permitting the Special Commissioner of Technical Education, AP., Vijayawada for grant of study leave to pursue higher studies to the Teachers and other academic staff entered into service without M.E. / M. Tech. / Ph.D. or other higher qualification in Government Polytechnics.

The Study leave may be granted with Pay to the teachers such as Lecturer / Senior Lecturer / Head of Sections / Principals / Librarians / Physical Directors to pursue for study (M.E. / M. Tech. / Ph.D.) or research in the discipline directly related to his / her work after a minimum of three years of continuous service.

Therefore, the Principals of all the Government Polytechnics are hereby informed to submit the Applications in the prescribed format from the aspirant eligible faculty of their Polytechnics to pursue M.E. / M. Tech. / Ph.D on study leave, in terms of the guidelines issued in the ref GO 1<sup>st</sup> cited. The Principals are also informed that the applicants should execute a bond to an extent that they will serve the department for a minimum period of five (5) years after completion of their course through this programme, failing which the salary for the study period shall be paid back to the Government.

The last date for submitting the applications by the Principals to this office is **20.04.2018**. The scanned copies of Applications, supporting documents if any and Bond may be submitted to ***venkataraodte@gmail.com*** before the last date.

Further, the Principals shall inform all the applicants that, if the selected candidates didn't take admission for this academic year, they are not eligible for applying for the next two (2) academic years.

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A Scrutiny Committee constituted by the Special Commissioner of TE, AP., Vijayawada shall finalize the list of selected candidates and communicate the list of selected candidates to the concerned Principals of GPs for taking further necessary action.

The applications shall be submitted in the prescribed Format only, duly countersigned by the concerned Principals. The applications received in other formats, not through Principal and after the last date shall not be considered.

Encl: Application

Sd/-G.S. Panda Das  
SPECIAL COMMISSIONER

Copy to the all the Principals of Government Principals with a request to circulate among all the Lecturer / Senior Lecturer / Head of Sections / Principals / Librarians / Physical Directors

Copy to the RJDTE Tirupathi and Kakinada for favour of information.

  
For Commissioner  


### Department of Technical Education

Application for submitting the request for grant of Study Leave with pay to the teachers working in Government Polytechnics in the State of Andhra Pradesh to pursue higher studies in accordance with AICTE guidelines.

Last date for submission of application through Principal concerned: **20.04.2018.**

Necessary supporting documents are to be enclosed wherever necessary.

Ref: G.O.RT.No. 28, Higher Education (TE.A1) Department, Dated: 26-02-2018.

1.	Name of the applicant	
2.	Present Designation	
3.	Name & place of the GP working	
4.	Date of Birth	
5.	Age as on 31.03.2018	Years                      months                      days
6.	Date of joining in the Department	
7.	Education Qualifications possessed	
8.	Course applying for ME/M.Tech/Phd	
9.	Length of service as on March 31 <sup>st</sup> 2018	
10.	Remaining service as on 31 <sup>st</sup> March 2018	

11.	a) Details of qualifications possessed during the service if any.  b) if so, mention whether, under QIP /Study leave/ Sponsorship by Dept/ NITTR or any other mode  c) Period of study d) Whether salary received for the period of study mentioned at 'c'	
12.	Any other information to be furnished	

Certified that the information furnished by me is correct and I am ready to take any punishment for the false information I submit and also liable to forego my seat at any level during my study of course.

Place:  
Date:

Signature of the applicant

Counter signature of the Principal  
with date and stamp