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**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION**

Office of the Special Commissioner
Department of Technical Education
Andhra Pradesh :: Vijayawada

Cir Memo No: S/7278/ 2017 /Proformas / Inspection/ 02

Dated : 16.11.2017

Sub: Technical Education-Inspections-Monthly Information-Reg.

Ref: Resolutions made in the meeting held with the Regional Joint Directors
and Officers of the Commissioner of Technical Education dated
06.11.2017

The Regional Joint Directors of AU and SVU Regions are hereby informed that the Special Commissioner of Technical Education, AP has reviewed the progress on the issues discussed in the Video Conference held on 18.09.2017 with the Regional Joint Directors (AU & SVU Regions) and the Officers of the Commissioner of Technical Education on 06.11.2017. In this Meeting it was resolved to have reviews on the functioning of the Department every month.

Hence the Regional Joint Directors are hereby informed that the consolidated information stated in the various proformas attached to this Cir. Memo should be sent by the 10th of every month to the Office of the Special Commissioner of Technical Education, AP so that the Special Commissioner can review the same on the 12th of every month.

The Regional Joint Directors (AU) and (SVU) Regions are requested to inspect the Polytechnics regularly, gather and consolidate data for monthly reviews by the Special Commissioner of Technical Education.

Encl: Proformas

Sd/- V.PADMA RAO
For SPECIAL COMMISSIONER



For SPECIAL COMMISSIONER

4. STATUS OF MOBILE APP UTILIZATION: LIST OF STAFF MEMBERS (PRINCIPAL, HoS, Sr. LECTURER, LECTURER, WORKSHOP SUPD., PART TIME LECTURERS, CONTRACT LECTURERS)

S.NO.	ZONE	DISTRICT	Type of Poly (Govt/Pvt/Aided/ II shift)	Poly Code	Name of the Polytechnic	No. of Devices Established	NAME OF THE STAFF MEMBER	DESIGNATION	APP DOWNLOAED (YES/NO)	REASONS FOR NOT DOWNLOADING APP	IS THE APP BEING USED IN CLASSROOM (YES/NO)	IF NO REASONS FOR NOT USING IN CLASSROOM

5. LEAVE DETAILS (MONTHLY) : REPORT ONLY LONG ABSENCE DETAILS

S.NO.	ZONE	DISTRICT	Poly Code	Name of the Polytechnic	NAME OF THE STAFF MEMBER	DESIGNATION	REMARKS

Sd/- V.PADMA RAO
For SPECIAL COMMISSIONER

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STATUS OF FIBRENET CONNECTIVITY (100Mbps)

S.NO.	ZONE	DISTRICT	Poly Code	Name of the Polytechnic	Fibrenet Connectivity Installed (Yes/No)	If No reasons	Wifi facility provided (Yes/No)	If No reasons	Campus Networking (LAN) completed (Yes/No)	If No reasons	Remarks

Sd/- V.PADMA RAO
For SPECIAL COMMISSIONER

For SPECIAL COMMISSIONER