

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

MINUTES OF THE VIDEO CONFERENCE WITH THE REGIONAL JOINT DIRECTORS (AU & SVU) AND PRINCIPALS OF GOVERNMENT POLYTECHNICS HELD ON 18.09.2017 FROM 3.00 PM TO 6.00 PM IN CONFERENCE HALL OF THE OFFICE OF THE COMMISSIONER OF TECHNICAL EDUCATION

The Special Commissioner of Technical Education has conducted a review meeting with both the Regional Joint Directors and Principals of Government Polytechnics in all aspects and get feed back from the Principals.

Sri G S Panda Das, IAS, Spl Commissioner of Technical Education: Chairman

The following members assisted the Special Commissioner of Technical Education

- Smt K Sandhya Rani, Joint Director
- Sri S P Srikanth, Deputy Director(T),
- Sri V S Dutt, Deputy Director(A),
- Sri A Nirmal Kumar Priya, Secretary, SBTET
- Smt B Sai Lakshmi, Development Officer
- All Assisatnt Directors of CTE office

The following are the instructions issued by the Special Commissioner of Technical Education

1. FibreNet Connectivity (100 MBPS and 10 MBPS)

Resolutions:

- The CTE has instructed all the Principals to utilise the 100 MBPS Fibre Net connectivity to provide internet facility to all the HOSs rooms, Staff rooms, Library, Computer and other Laboratories. Campus WiFi for the benefit of students has to be maintained.
- It was informed that the CTE office is corresponding with the Head office of the FibreNet Corporation to provide 10 MBPS dedicated uninterrupted internet connectivity to all the Government Polytechnics. As per the instructions of the CTE the 10 MBPS connectivity is to be utilised only for the digital and virtual classrooms.
- The Principals of Ananthapur, Nellore districts and the Polytechnics which were not provided 100 MBPS connection by FibreNet Corporation are requested to approach the District Head Quarters office of the FibreNet for getting the connectivity. This process should be completed by 30th Sept'2017.
- The District wise contact details of the FibreNet office are as follows

1. Srikakulam	-	7337387436
2. Vizianagaram	-	7337362494
3. Visakhapatnam	-	7331149742
4. East Godavari	-	7337362493
5. West Godavari	-	7337387440

6. Krishna	-	7331149743
7. Guntur	-	7337362495
8. Prakasam	-	7337352329
9. Chittoor	-	7337387439
10. Nellore	-	7337362496
11. YSR Kadapa	-	7337387435
12. Kurnool and Ananthapur	-	7331149741

Action:

The Regional Joint Directors of AU and SVU Region are requested to continuously monitor the activity and see that all the Government Polytechnics get FibreNet connectivity.

2. Digital and Virtual Classrooms:

Resolutions:

- All the Principals are once again informed that all the class rooms are to be provided with Networking, electrification and security arrangements for the equipment. It is to be provided on priority basis.
- The Principals of Government Polytechnics whose Non-Government Accounts are under Treasury control are requested to approach the respective District Treasury officers and see that 90% of the amount is deposited to the SBTET account at an early date. Further these Principals are instructed to deposit 90% of the IRG amount which is under their control.
- The Principals of Government Polytechnics who are maintaining Non-Government Accounts without Treasury control are requested to deposit 90% of the amount immediately into the SBTET account. Further these Principals are also instructed to deposit 90% of the IRG amount which is also under their control.

Action:

The Regional Joint Directors of AU and SVU Region are requested to consolidate the data in the districts under their jurisdiction and see that all the Government Polytechnics comply with these instructions.

3. Implementation of E office at RJD offices and Polytechnics:

Resolutions:

- The CTE has instructed that the offices of the Regional Joint Directors of AU and SVU Regions should implement e-office from 01.10.2017 onwards. No physical file/ correspondence will be entertained from these offices from 01.10.2017 onwards.

- The offices of all the Government Polytechnics of Andhra Pradesh should implement e-office from 15.10.2017 onwards.
- The Regional Joint Directors of Kakinada and Tirupathi are instructed to monitor the progress of implementation of e-office in all the Government Polytechnics in their respective regions and submit the weekly consolidated report to the CTE Office.

Action:

Deputy Director (Academics) to monitor compliance.

4. Implementation of Biometric Attendance for staff and students:

Resolutions:

- It is observed that only 40 to 50% of the staff are using Biometric attendance. The Regional Joint Directors (AU & SVU) and Principals of all Government Polytechnics are hereby instructed to insist all staff members to use the biometric attendance (iAMS) everyday.
- RJDs TE are instructed to monitor the implementation Bio-Metric attendance by all Polytechnics. Further, they are instructed to inspect the Polytechnics frequently and take necessary action in implementing the Bio-Metric attendance by the respective Principals in their jurisdiction and update the same, every fortnight to the CTE office through email to commr_te@yahoo.com and ddacte@gmail.com.
- A Training programme on 25.09.2017 will be arranged at Vijayawada on usage of app of the iAMS biometric attendance for the Principal and 2 faculty members from each institution by the agency for hands-on experience. Subsequent to the Training programme the Principal and the staff who attended the programme should create an awareness session for all the others in their respective Polytechnics so that all the staff members install the App and use it for marking sessions from October 5th onwards. The Principals are specially instructed to monitor the use of App by staff members as this would be directly linked to the AP Hon'ble Chief Minister's Core Dash Board.

Action:

1. The Secretary, SBTET, AP to monitor the activity so that all analytics regarding syllabus progress and completion along with attendance of staff and students for classes is available anytime.
2. The Secretary to request the web services of 'jnana bhumi' portal and link the same to iAMS hub