

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

MINUTES OF THE VIDEO CONFERENCE WITH THE REGIONAL JOINT DIRECTORS (AU & SVU) AND PRINCIPALS OF GOVERNMENT POLYTECHNICS HELD ON 18.09.2017 FROM 3.00 PM TO 6.00 PM IN CONFERENCE HALL OF THE OFFICE OF THE COMMISSIONER OF TECHNICAL EDUCATION

The Special Commissioner of Technical Education has conducted a review meeting with both the Regional Joint Directors and Principals of Government Polytechnics in all aspects and get feed back from the Principals.

Sri G S Panda Das, IAS, Spl Commissioner of Technical Education: Chairman

The following members assisted the Special Commissioner of Technical Education

- Smt K Sandhya Rani, Joint Director
- Sri S P Srikanth, Deputy Director(T),
- Sri V S Dutt, Deputy Director(A),
- Sri A Nirmal Kumar Priya, Secretary, SBTET
- Smt B Sai Lakshmi, Development Officer
- All Assisatnt Directors of CTE office

The following are the instructions issued by the Special Commissioner of Technical Education

1. FibreNet Connectivity (100 MBPS and 10 MBPS)

Resolutions:

- The CTE has instructed all the Principals to utilise the 100 MBPS Fibre Net connectivity to provide internet facility to all the HOSs rooms, Staff rooms, Library, Computer and other Laboratories. Campus WiFi for the benefit of students has to be maintained.
- It was informed that the CTE office is corresponding with the Head office of the FibreNet Corporation to provide 10 MBPS dedicated uninterrupted internet connectivity to all the Government Polytechnics. As per the instructions of the CTE the 10 MBPS connectivity is to be utilised only for the digital and virtual classrooms.
- The Principals of Ananthapur, Nellore districts and the Polytechnics which were not provided 100 MBPS connection by FibreNet Corporation are requested to approach the District Head Quarters office of the FibreNet for getting the connectivity. This process should be completed by 30th Sept'2017.
- The District wise contact details of the FibreNet office are as follows

1. Srikakulam	-	7337387436
2. Vizianagaram	-	7337362494
3. Visakhapatnam	-	7331149742
4. East Godavari	-	7337362493
5. West Godavari	-	7337387440

6. Krishna	-	7331149743
7. Guntur	-	7337362495
8. Prakasam	-	7337352329
9. Chittoor	-	7337387439
10. Nellore	-	7337362496
11. YSR Kadapa	-	7337387435
12. Kurnool and Ananthapur	-	7331149741

Action:

The Regional Joint Directors of AU and SVU Region are requested to continuously monitor the activity and see that all the Government Polytechnics get FibreNet connectivity.

2. Digital and Virtual Classrooms:

Resolutions:

- All the Principals are once again informed that all the class rooms are to be provided with Networking, electrification and security arrangements for the equipment. It is to be provided on priority basis.
- The Principals of Government Polytechnics whose Non-Government Accounts are under Treasury control are requested to approach the respective District Treasury officers and see that 90% of the amount is deposited to the SBTET account at an early date. Further these Principals are instructed to deposit 90% of the IRG amount which is under their control.
- The Principals of Government Polytechnics who are maintaining Non-Government Accounts without Treasury control are requested to deposit 90% of the amount immediately into the SBTET account. Further these Principals are also instructed to deposit 90% of the IRG amount which is also under their control.

Action:

The Regional Joint Directors of AU and SVU Region are requested to consolidate the data in the districts under their jurisdiction and see that all the Government Polytechnics comply with these instructions.

3. Implementation of E office at RJD offices and Polytechnics:

Resolutions:

- The CTE has instructed that the offices of the Regional Joint Directors of AU and SVU Regions should implement e-office from 01.10.2017 onwards. No physical file/ correspondence will be entertained from these offices from 01.10.2017 onwards.

- The offices of all the Government Polytechnics of Andhra Pradesh should implement e-office from 15.10.2017 onwards.
- The Regional Joint Directors of Kakinada and Tirupathi are instructed to monitor the progress of implementation of e-office in all the Government Polytechnics in their respective regions and submit the weekly consolidated report to the CTE Office.

Action:

Deputy Director (Academics) to monitor compliance.

4. Implementation of Biometric Attendance for staff and students:

Resolutions:

- It is observed that only 40 to 50% of the staff are using Biometric attendance. The Regional Joint Directors (AU & SVU) and Principals of all Government Polytechnics are hereby instructed to insist all staff members to use the biometric attendance (iAMS) everyday.
- RJDs TE are instructed to monitor the implementation Bio-Metric attendance by all Polytechnics. Further, they are instructed to inspect the Polytechnics frequently and take necessary action in implementing the Bio-Metric attendance by the respective Principals in their jurisdiction and update the same, every fortnight to the CTE office through email to commr_te@yahoo.com and ddacte@gmail.com.
- A Training programme on 25.09.2017 will be arranged at Vijayawada on usage of app of the iAMS biometric attendance for the Principal and 2 faculty members from each institution by the agency for hands-on experience. Subsequent to the Training programme the Principal and the staff who attended the programme should create an awareness session for all the others in their respective Polytechnics so that all the staff members install the App and use it for marking sessions from October 5th onwards. The Principals are specially instructed to monitor the use of App by staff members as this would be directly linked to the AP Hon'ble Chief Minister's Core Dash Board.

Action:

1. The Secretary, SBTET, AP to monitor the activity so that all analytics regarding syllabus progress and completion along with attendance of staff and students for classes is available anytime.
2. The Secretary to request the web services of 'jnana bhumi' portal and link the same to iAMS hub

5. Condemnation of Unserviceable Articles:

Resolutions:

- All the Principals were requested to upload the information regarding unserviceable articles in the Google form vide instructions given in Circ Memo No:K4/MSTC/2017, dated 18.09.2017. (link also accessible from home page of www.dteap.nic.in under other related links)
- The data is to be uploaded by the end of this month for taking further necessary action by the office of the CTE.

Action:

Deputy Director (Technical) to monitor compliance for further action.

6. Buildings- construction status – New Polytechnics

Resolutions:

- Principal, Government Polytechnic, Parvathipuram is instructed to approach the District Collector, Vizianagaram and fix up the date for opening of the new buildings at the earliest and the Polytechnic should be shifted to its new premises by 15th of Oct'2017.
- Principal, GMR Polytechnic, Gummalakshmipuram is informed to approach the Executive agency and see that the electrical connections are to be given to the buildings immediately. The cost of providing electrification was also included in the estimations and tenders were called accordingly. This Polytechnic should also be shifted to its new premises by 15th Oct'2017.
- All the Principals of Government Polytechnics where the building constructions are under progress are requested to daily visit the site and inform the weekly status to DD Tech by e mail.

Action:

1. The Regional Joint Director (AU Region) is requested to monitor the above and see that the Parvathipuram, Gummalakshmipuram and Seethammapeta Polytechnics are shifted to new premises by 15th Oct'2017. Compliance report should reach this office immediately.

2. Deputy Director (Technical) to monitor the compliance of Principals and update progress status to CTE.

7. Establishing of Soil Mechanics Laboratories:

Resolutions:

- All the Principals of 13 Government Polytechnics have informed that they have received the equipment of Soil Mechanics Laboratory. They are

instructed to initiate necessary action for installing the equipment immediately and a responsible Civil Engineering staff member who has knowledge in Soil Mechanics may be given in-charge for the Soil Mechanics Laboratory.

- The supplied equipment may be used for developing the Internal Revenue Generation and the institution is permitted to go for Soil testing / Soil Consultancy. The guidelines of the IRG for this laboratory will be issued shortly by the O/o CTE.
- If sufficient/extra space is not available in the campus to install the new Soil Mechanics equipment, part of the existing SM Laboratory may be utilised for installation of the equipment. The expenditure for installation of the new equipment may be met from the available non-Government/IRG funds of the institution.

Action

1. RJDs of AU and SVU are instructed to form a committee with the Heads of Civil Engineering Sections of the Government Polytechnics where the Soil Mechanics equipment is supplied and finalise the rates for conducting various tests on the soil samples using the supplied equipment taking into consideration the rates of different organisations offering such soil testing / consultancy . The recommended list of rates is to be sent to this office by 20th Oct'2017 for the approval of the CTE.

2. The RJD, Tirupathi is requested to visit Government Polytechnic, Ananthapuram and identify the laboratory space in consultation with the Principal for establishing Soil Testing Laboratory else suggest the nearby Polytechnic where the equipment can be shifted.

8. Industrial Training

Resolutions:

All the nodal Polytechnic Principals to hold a meeting with the Principals of Polytechnics (Government and Private) in their District to devise an action plan to get training placements for their students.

Nodal Principals to also hold an Industry Institute Meeting with personnel from Industry and Principals of all Polytechnics in the District to facilitate Industrial Training.

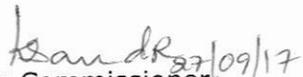
Action

Development Officer to get the updates from Principals of Nodal Polytechnics.

9. Other Issues

- a. The Principal, GPT, Ponnur, Guntur District is instructed to go for temporary accommodation on rental basis from the SBTET funds
- b. The Regional Joint Director (AU Region) is instructed to depute 2 or 3 office staff from Srikakulam or Amudlavalasa to Government Polytechnic, Tekkali immediately.
- c. The Regional Joint Director (SVU Region) is instructed to depute 2 office staff from nearby Polytechnic to Government Polytechnic for Women, Guntur immediately.
- d. The Regional Joint Directors of AU Region and SVU Region are requested to monitor all the activities of the Polytechnics under their control and weekly consolidated data of all activities should be sent to the CTE's office without fail.
- e. Both the Regional Joint Directors are instructed to conduct academic audit to all the institutions under their control by drawing staff members of nearby Polytechnics.
- f. Regional Joint Directors to consolidate the progress on the reviewed items for each Polytechnic and ensure progress in their respective jurisdiction.
- g. Every Monday progress will be reviewed by CTE/JD/DDA/DD Tech on the agenda items.

Sd/- Sri G S PANDA DAS
Spl COMMISSIONER


For Commissioner