

**GOVERNMENT OF ANDHRA PRADESH**

**OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH : VIJAYAWADA**

Circular Memo. No.F/e-SR/2019

Dated: 30.07.2019

Sub: TECHNICAL EDUCATION - Maintenance of Service Book -  
Replacing the existing Service Books with e-Service Book -  
Certain instructions - Issued - Reg.

Ref: G.O.Ms.No.99, Finance (HR-II-FR) Dept., dated: 27.06.2018

\* \* \*

In the reference cited, Government has issued instructions for adoption of e Service Book for the use of all Government employees to whom Fundamental Rules apply. The Commissioner of Technical Education is focused on the above issue and insisted to replace the Service Books of all existing employees with e-Service Books within 20 days, while continuing the existing Service Registers also.

Hence, the Regional Joint Directors of Technical Education, Tirupati and Kakinada and the Principals of all Government Polytechnics, who maintains Service Books of the employees, are hereby instructed to update all the entries in the new format of e-Service Book as mentioned in the G.O. cited by 17.08.2019 without fail and requested to furnish the compliance to this office.

It may be treated as "Most Urgent".

Sd/- V.PADMARAO  
For COMMISSIONER

To  
The Regional Joint Directors of Technical Education,  
Tirupati & Kakinada.  
The Principals of all Government Polytechnics.

//FBO//

*P. Rajeev Kumar*  
SUPERINTENDENT 30/7/19