

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION**

Lr.No.E/online transfers/2020-21

Dated: 27.09.2021

From

Dr.Pola Bhaskar, I.A.S.,
Commissioner of Technical Education,
1st& 2nd floors, ANR Towers, Jammichettu street,
Prasadampadu, Vijayawada, A.P-521108.

To

The Registrars of
Universities Concerned

Sir/Madam,

Sub: Technical Education - E-Section - Student Transfer from one Engineering / Pharmacy/ Architecture/ MBA/ MCA/ Pharma.D professional institution to another Professional Institutions - Academic Year 2021-22 - Through online mode - Certain Instructions issued - Reg.

Ref: 1.G.O.Ms.No: 122, Higher Education (EC.2) Dept, dated: 01.09.2005
2.G.O.Ms.No: 66, Higher Education (EC.2) Dept, dated 15.05.2008
3.G.O.Ms.No: 03, Higher Education (EC.2) Dept, dated 06.01.2011
4.This office Lr. No. E/Students transfers/2020 Dt.11.08.2021 addressed to Higher Education(EC), Department, A.P
5.AICTE Academic Calendar for the academic year 2021-22

With reference to the Student's transfers from one Engineering/ Pharmacy/ Architecture/ MBA/ MCA College to another college within the same University for the academic year 2021-22, the Registrars of the Universities are requested to communicate and instruct the principals of their affiliated professional Institutions to follow the below schedule scrupulously.

Date of Commencement of receiving applications for same University transfers	29.09.2021
Last date for receiving of applications for transfer	28.10.2021
Issue of transfer orders for eligible students	Orders shall be placed in Department website http://dteapengg.in and www.dteap.nic.in under notifications
Documents to be submitted by the student	1. Student should file an application in online at http://dteapengg.in a) Medical certificate from civil Assistant surgeon in original (or) Parent transfer order (or) Closure of Institution/Course-AICTE/University approved copy b) Processing Fee paid through Payment Gateway and upload the receipt by duly mentioning the name and registration number of the student on it

Documents to be submitted by College	<p>1. The Principals of the colleges must furnish the following details through college login in the above portal with credentials provided by this office (as per user manual placed in website).</p> <p>a) Total Intake details of previous years i.e from 2018-19, 2019-20 and 2020-21 of the institution along with the branch wise unfilled vacancies and Autonomous status (Proof of ratified list by APSCHE /Final Admitted list i.e Management/ Convener shall be uploaded).</p> <p>2. Student admitted quota and fee reimbursement details in the NOC through online</p>
Reasons for Transfer requested	Hardship on Medical grounds / transfer of parents serving in State/ Central Govt./ Closure of Course or Branch/Complete Closure of Institution/ Course (Proof of supporting documents)
Reasons for rejection of applications	Information provided by the student found false
	Vacancies not available in the options chosen by the student
	Processing fee not paid
	NOC is not issued by the present studying college

The Registrars of the affiliating Universities are requested to instruct the Principals of their affiliated colleges to guide the students who are seeking transfer in terms of G.O's. and also file the applications as well as NOC through **online mode** only and also upload the institute unfilled & intake data as per the guidelines and user manual available at web site **<http://dteapengg.in>**. Further instructions with respect to student transfers if any will be placed in the **<http://dteapengg.in>** only and no individual communications shall be sent. For any clarifications, regarding online filling of applications for transfers and issue of NOC, the queries may be sent to **cteapeh2018@gmail.com**

Yours faithfully
Sd/- Dr. POLA BHASKAR
COMMISSIONER

Copy to the Principals of all Private Un-Aided Engineering/ Pharmacy/ Architecture/MBA/MCA/ Pharma.D colleges in AP
Copy to the Secretary, APSICHE, Mangalagiri, Guntur for favour of information

Ramineni
For COMMISSIONER 27/09/24.
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27/9/24

Guidelines for student transfer through online for the academic year 2021-22

- Student can apply for the transfer through online only at the following url only and No physical applications are accepted under any circumstances
<http://dteapengg.in/>
- Students who are seeking to transfer are required to file their application with all supporting documents such as Medical Certificate/ Parent transfer order/ Institute closure proof (whichever is applicable), processing fee payment receipt etc., in online through the web application using the above link. The student needs to choose three colleges with in the same university affiliated Institutions as options for the transfer, including Convener Quota seats and Management quota seats as per their wish with a condition of availability of seats in the respective institutions and transfers will be effected by Commissioner of Technical Education
- Transfers applicable :
 1. Private College to other Private College of same University (if both the institutes are non-autonomous)
 2. University constituent college to Private College of same university (if both the institutes are non-autonomous)
- The students who wish to apply for transfer should pay the processing fee of Rs. 2,000/- through Payment Gateway and the scanned copy of the receipt shall be uploaded online by duly writing their name and registration number on the receipt.
- The students may register in the portal for transfer, only after consultation from their present studying college for issue of NOC, as the processing fee once paid will not be refunded under any circumstances (even if the transfer not effected/ college not issued NOC)
- Further instructions with respect to student transfers if any will be placed in the **<http://dteapengg.in>** only and no individual communications shall be sent either to student or college. For any clarifications, regarding online filling of applications for transfers and issue of NOCs by the colleges the queries may be sent to **cteapeh2018@gmail.com**
- The transfers will be effected based on the following conditions with respect to tuition fee. The Student/Parents/ Principals / Managements of the Institutions, concerned will be held responsible in case of any anomaly.
 - Students who are admitted under Category B i.e. Management quota and Spot admissions under Category A in an institution and subsequently transferred to other institution under 1% ceiling or unfilled vacancies of Convenor quota i.e. Category A are not eligible to claim tuition fee reimbursement / Scholarship.
 - Students who are admitted under Convenor Quota (i.e. Category A) & eligible for fee reimbursement, if subsequently, transferred to other institutions under the unfilled vacancy of Category B seats shall not be eligible to claim Tuition Fee Reimbursement / scholarship.
 - The difference in the tuition fee to be paid in the Institutions now transferred shall be the responsibility of the students/ Parents.

- Power of transfer of students from one Engineering/ Pharmacy/ Architecture/ MBA/MCA College to another college at 2nd, 3rd 4th and 5th year is delegated to the Director of Technical Education, A.P., Vijayawada to avoid delay and hardship to the students with certain modification to the existing guidelines.
- Transfer from Private Engineering College to a University College in any region shall not be permitted, because the University colleges if opted by the students not only causes practical problems, but also creates an imbalance in the homogeneity of the learners group.
- The transfers may be permitted from one affiliated College to another or from a University college to a private (affiliated) college within the same university at the 2nd year stage on issue of NOC from the present studying college and availability of vacancy at the opted college.
- No transfer can be permitted from one University affiliated private college to another University affiliated private college as all the Universities in the State are not following uniform syllabus and uniform system of examination.
- The total transfers including III & IV year if any should not exceed more than 1% of the total strength of the first year of the college.
- Transfers at III and IV year can be considered under extreme hardship conditions on a case by case, consideration.
- The transfer College may be permitted to fill up the unfilled seats of the previous year by transfer from the colleges affiliated to the same University on production of NOC by the college.
- The transfer should be only in that branch of Engineering in which the student was studying in the college from where the transfer is sought.
- Bulk Transfers are not permitted unless there is a closure of Institution/ Course.

Yours faithfully
Sd/- Dr. POLA BHASKAR
COMMISSIONER

Ramini V, 27/09/24.
For COMMISSIONER

27/9/24