

**GOVERNMENT OF ANDHRA PRADESH  
DEPARTMENT OF TECHNICAL EDUCATION**

**OFFICE OF THE SPECIAL COMMISSIONER  
DEPARTMENT OF TECHNICAL EDUCATION  
ANDHRA PRADESH::VIJAYAWADA**

**Cir. Memo No.07/Poly Tech Fest 2017-2018/2017**

**Dt: 07-09-2018**

The Special Commissioner of Technical Education, Andhra Pradesh is pleased to note the positive response to Poly Tech Fest 2017 from the various Polytechnics in the State for the District Level Tech Fests held in 2017. It is now decided to hold the State Level Tech Fest on 23<sup>rd</sup> and 24<sup>th</sup> of September 2018 in Visakhapatnam.

In this regard, the Principals of the District Co-ordinating Polytechnics are directed to adhere to the following guidelines strictly so that the State Level Fest can be conducted smoothly:

- Re submit the list of 15 to 20 Projects /Working Models selected during the District Level Fest 2017-18 for being exhibited at the State Level Tech Fest by adding details as given in the table below by 10.09.2018 **positively** to the respective Regional Joint Directors with copies marked to O/o of CTE through mail [ddacte@gmail.com](mailto:ddacte@gmail.com) and Principal, Government Polytechnic, Visakhapatnam through mail [polyvsp@gmail.com](mailto:polyvsp@gmail.com). The list should include the following in **Excel format only**.

District:										
Sl No	Poly Code	Name of the Poly.	Title of the Project/ Exhibit	Branch to which the Project belongs	Names of the students (Two Only )	PIN of the two Students	Names of Staff members (Two only) *	Mobile Number s of Staff Membe rs	Space required for	Points for power
1										
2										

**Note:**

\*The District Nodal Principal is instructed to nominate **2 Staff Members** (preferably from major branches of Engineering) from any Polytechnic in the District to accompany all the students from the District. A lady staff member to be included if there are girl students among the participants.

• **Instruct the Principals of the Polytechnics of their Districts on the following:**

1. That the students have to prepare a brief write up on the Project /Model and mail it by **10.09.2018 for the projects already selected in District level fests 2017-18** and for the projects of **District level Tech fest 2018-19 by 16.09.2018**. This will be printed in a centralised manner to achieve uniformity and shall be displayed in the Stall near the model/exhibit.

<b>Title ( Times New Roman Font : Size 14 )</b>	
2 x 2 inches image of model	Features of the model Uses of the model ( In about 75 words ) <b>( Times New Roman Font : Size 12 )</b>
	Prepared by Names with PIN Name of the Guide Polytechnic Name

2. That students have to bring all accessories required for the exhibit/model ( Only power supply will be provided in the stall)

3. That mere Poster presentations will not be allowed at the State Level Tech Fest.

4. That students should carry their identity cards and wear in their uniform / formal dress during the Fest.

5. That they have to take an indemnity bond from parents and students of the selected project/s.

6. That the Projects should reach the venue in the forenoon of the day before the actual dates of Fest.

Further, the District Co-ordinating Principal is instructed to note that all expenditure for travel of students to and fro with expenditure for food on the days of travel is to be borne by the participating Polytechnics co-ordinated by the District Co-ordinating Principal. The boarding charges of Rs 200 per student per day for a period of 3 days is to be collected from the participating Polytechnics and submitted to the authorities concerned at the registration desk the day before the commencement of the Fest at the time of registration by the Staff in-charge to facilitate distribution of tokens for food and distribution of id cards. Accommodation for boys and girls will be provided separately.

The District Co-ordinating Principal is instructed to communicate that the students have to bring their own beddings.

The District Co-ordinating Principals are instructed to inform that misbehavior of any kind by any student will be viewed seriously and disciplinary action will be initiated against the student/s and the project of the Polytechnic shall be treated as disqualified.

All the District Co-ordinating Principals are instructed to follow the above guidelines scrupulously so that the State Level Poly Tech Fest conducted for the first time in the history of Polytechnics becomes a grand success and will set a precedent for students to think that technology should address social needs and that their learning is translated into meaningful projects.

Sd/- G.S.PANDA DAS  
**SPECIAL COMMISSIONER**

To

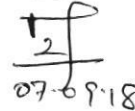
The 13 District Co-ordinating Principals

**Copy to**

Regional Joint Directors (AU and SVU Regions) for favor of information and necessary action

The Secretary, SBTET, AP for favor of information and necessary action

  
**For SPECIAL COMMISSIONER**

  
07-6-18