

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

Office of the Spl Commissioner
Department of Technical Education
Andhra Pradesh::Vijayawada

Memo No: C/4695/2017

dated 07.07.2017

Sub: Technical Education – District Co-ordinators – Instructions – Issued –
Reg.

Ref: Instructions of the Spl Commissioner of Technical Education, AP,
Vijayawada.

The Special Commissioner of Technical Education has opined to introduce a administrative monitoring mechanism among all Polytechnics (Government and Private) for effective implementation of various schemes / works / programmes assigned to the department and institutions from time to time by the Office of the Commissioner of Technical Education, District Collectors, other District Officials and Government of Andhra Pradesh. In this regard, it is proposed to establish administrative monitoring cells at District, Regional and Commissionerate levels. These monitoring cells have to monitor all activities pertaining to the department of Technical Education and detailed consolidated report is to be submitted to the office of Commissioner of Technical Education whenever any work assigned to the Polytechnics (Government and Private).

- a. Appointment of District Co-ordinators: The following Government Polytechnic Principals working at the District Head quarters will act as District Co-ordinators.
 1. Srikakulam - Principal, Government Polytechnic, Srikakulam
 2. Vizianagaram - Principal, MRAGR Government Polytechnic, Vizianagaram
 3. Visakhapatnam - Principal, Government Polytechnic, Visakhapatnam
 4. East Godavari - Principal, Andhra Polytechnic, Kakinada
 5. West Godavari - Principal, Government Polytechnic, Jangareddugudem
 6. Krishna - Principal, Government Polytechnic, Vijayawada
 7. Guntur - Principal, MBTS Government Polytechnic, Guntur
 8. Prakasam - Principal, DA Government Polytechnic, Ongole
 9. Nellore - Principal, Government Polytechnic, Nellore
 10. Chittoor - Principal, S V Government Polytechnic, Tirupathi
 11. YSR Kadapa - Principal, Government Polytechnic for Women, Kadapa
 12. Kurnool - Principal, SGPR Government Polytechnic, Kurnool
 13. Ananthapur - Principal, Government Polytechnic, Ananthapur
- b. The Regional level committees will be headed by the respective Regional Joint Directors of Technical Education and all the District Co-ordinators of the respective RJD jurisdiction as members.
- c. The Commissionerate level will be monitored by the Commissioner of Technical Education, AP, Vijayawada
- d. The Co-ordinators have to review all the activities of the department as follows.
 - i. District Co-ordinator - First Monday of every month
 - ii. Regional Co-ordinator - Second Wednesday of every Month
 - iii. Commissionerate Level - Fourth Wednesday of every month
- e. The District co-ordinator will review the activities of the both the Government and Private Polytechnics of the respective District. The Regional Co-ordinators will review

the activities with the District co-ordinators and the Commissioner of Technical Education will review the activities with the Regional Joint Directors and officials of the Commissionerate.

- f. All the Principals of Government and Private Polytechnics are to be informed to actively participate in the activities of the Government programmes like Vanam Manam, implementation of ODF, KPIC, Samaja Vikasam, academic activities like particulars of attendance of students, implementation of SBTET academic activities. The co-ordinators of District and Regional level should bestow their special attention on the above activities and see that all the activities are to be conducted as per the instructions of the Government without any deviation. The consolidated district level and regional level monthly progress reports on all the activities are to be submitted to the office of the Commissioner by third Tuesday of every month enabling the Special Commissioner of Technical Education to review the activities on fourth Wednesday with the officials of Commissionerate level committee.
- g. The Principals / District Co-ordinator/ Regional Joint Directors may also be instructed to meet the TA and DA for attending the meeting may be met from the available budget under relevant head of account / Non-government fund of the institution
- h. These orders will come into force with immediate effect.

Sd/ Sri G S PADA DAS
Spl Commissioner

Copy to all Principals of Polytechnics (Government and Private)
Copy to the Regional Joint Directors (AU and SVU Regions)
Copy to AD's of o/o CTE with instructions to obtain the data as per instructions and put up consolidated dat to CTE for review

//F.B.O//

Koteswasana
SUPERINTENDENT 12/7/17
AD
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