

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
ANDHRA PRADESH::VIJAYAWADA

Circular Memo. No. EHE02-13037/34/2018-C SEC-CTE

Dated:17.07.2018

Sub: Technical Education – Establishment – APTES - Clarification  
regarding discharging of duties – Reg.

Ref: 1. Letter received from Principal, SV Government Polytechnic,  
Tirupathi.  
2. Letter received from Principal, Government Polytechnic,  
Krosur.

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As per the references cited above, the Principals of Tirupathi and Krosur have requested this office to clarify regarding the discharge of duties of the staff if they are posted against the other vacant posts (i.e. other than his / her parent branch).

In this regard, it is informed that if any staff member posts against any vacant post, initially, he /she should discharge the duties of the post for which he is posted i.e. if a staff member of XXX branch is posted against the vacant post of YYY branch, then, he /she should discharge the duties of YYY branch (the post where he is posted). In addition he / she have to engage the class work of his / her parent branch if necessary. If the institution not offers the course of his / her parent branch, he / she should take up any developmental work assigned by the Principal of the institution. These instructions are also applicable for all cadres.

All the Principals of the Government Polytechnics in Andhra Pradesh are hereby informed to follow the instructions scrupulously without any deviation. No further correspondence is entertained in this regard.

Further, the Regional Directors of Technical Education Tirupathi and Kakinada are requested to monitor and ensure the compliance of the above instructions.

The receipt of this Circular Memo shall be acknowledged.

Sd/- G.S. PANDA DAS  
SPL. COMMISSIONER

TO

All the Principals of the Government Polytechnics  
Copy to the Regional Joint Director of Technical Education, Tirupathi & Kakinada.  
Copy to stock file.

///F.B.O.///

K.P. Bharatui  
SUPERINTENDENT 20/7/18

20/7/18