

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH :: VIJAYAWADA

Cir. Memo. No: EHE02-19037/3/2018-K-SEC-CTE K/AEBAS/ 2017 Dated: 08 -08-2018

Sub:- TECHNICAL EDUCATION – Government Polytechnics - Implementation of Aadhar enabled Biometric Attendance System -- Instructions – Issued.

Ref:- 1. This office Circular Memo of No: K 2/4728/2016-Vol-II, dated: 18/10/2016.
2. This office Circular Memo of No: K /AEBAS/2017, dated: 25/10/2017.
3. This office Circular Memo of No: K /AEBAS/2017, dated: 22/12/2017.
4. Minutes of the Video conference held with all Principals of Govt. Polytechnics on 31.07.2018.

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The “Aadhar enabled Biometric Attendance System (AeBAS)” is being implemented to the staff working in all the Government Polytechnics of Andhra Pradesh. The implementation of AeBAS is to maintain regularity/ discipline among the Staff of all the Government Polytechnics. The attendance of staff working in the offices of RJD Kakinada & Tirupathi and in Govt. Polytechnics is being monitored regularly in AeBAS at the O/o Commissioner of Technical Education.

The observations from the AeBAS portal are:

1. The Polytechnics mentioned in the Annexure are not implementing the AeBAS regularly; hence the attendance percentage for the month of July, 2018 of the staff in the AeBAS of these Polytechnics is below 30%.
2. Only in 25 Polytechnics, the attendance percentage is above 75% and in the rest of the Polytechnics, the attendance in AeBAS is not in considerable figures (percentage).
3. Many Polytechnics are requesting for the Activation Code very frequently to install the AeBAS application. It indicates that there is no proper maintenance and monitoring of the AeBAS application.
4. Even after the repeated instructions, the Staff members are not updating the Leave/ On Duty/ EOL details in the Biometric Attendance portal by using their login-id and password.
5. It's very unfortunate that, till today many staff members do not know the URL of the AeBAS website, in which the staff are supposed to enter the Leave and On Duty particulars.
6. The AeBAS devices are not being provided with continuous power supply and Internet. Hence the Staff are unable to mark their attendance in AeBAS.
7. If any AeBAS device fails to function, the Polytechnics are not using the alternative measures to mark the attendance even after the continuous instructions from the Head office.

8. The staff members of Polytechnics are in an assumption that marking of Biometric Attendance in either AeBAS or iAMS is sufficient.

In this connection, all the Principals of Government Polytechnics are hereby instructed to follow the given instructions without any deviation:

1. Implement the AeBAS and iAMS attendance for all the staff without fail and submit the compliance report by 10th of every month.
2. Take proper measures to put the AeBAS devices to function without any interruptions.
3. Provide continuous power supply and Internet facility to the AeBAS devices.
4. Protect the Devices and equipment from short-circuit current by having proper Earthing in all the Polytechnics.
5. Arrange alternative devices to mark the attendance in AeBAS, if any AeBAS device fails to function.
6. Instruct the staff under the control of the Principal, to upload the Leave/ On Duty/ EOL details in the AeBAS portal (<http://apdte.attendance.gov.in/>) before 1st of every month.
7. Marking the attendance in AeBAS and iAMS is compulsory. The attendance in either AeBAS or iAMS is not acceptable.
8. The Principals are requested to monitor the attendance in AeBAS and iAMS regularly and if any discrepancy is found, it should be brought to the notice of the Head Office.

Encl: Annexure.

Sd/- G.S.PANDA DAS
SPECIAL COMMISSIONER

ANNEXURE

S.No	Polytechnic Code	Polytechnic Name	Attendance Percentage
1	✓ 206	Government Polytechnic, Madakasira, Ananthapur Dist..	26.86
2	✓ 088	Government Polytechnic for Women, Gujarathipeta P.O.	17.62
3	✓ 165	Government Polytechnic, Raidurg	16.77
4	332	Government Polytechnic, Chinamerangi, Vizianagaram Dist.	16.3
5	✓ 163	Government Polytechnic, Parvathi Puram, Vizianagaram-Dist	10.62
6	✓ 209	Government Polytechnic, Kavali, Nellore Dist.	9.54
7	✓ 043	G.M.R.Polytechnic, Paderu, Visakhapatnam - 531 024.	7.82
8	073	GMR Polytechnic, Madanapalli, Chittoor - 517 325.	4.25
9	532	Government Model Residential Polytechnic, K R Puram, W G Dist.	0

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P. Srinivasan
SUPERINTENDENT