

Registal Parcel Speed Post

GOVERNMENT OF ANDHRA PRADESH DEPARTMENT OF TECHNICAL EDUCATION

Lr.No: E/AICTE/STATE GOVT-NOC/2023-24

Date: 10.04.2023

From

Smt. C. Naga Rani, I.A.S., Director of Technical Education, A.P., D.No.11-307, Garudari K.K Towers, Lakshminarasimha Colony, Bypass Road, Near NRI Hospitals, Mangalagiri, Guntur District- 522503

To

- The Registrars of
- 1. JNTUK, Kakinada
- 2. JNTUA, Ananthapur
- 3. Acharya Nagarjuna University
- 4. Andhra University, Visakhapatnam
- 5. Sri Venkateswara University, Tirupathi
- 6. Sri Krishnadevaraya University, Ananthapur
- 7. Yogi Vemana University, Kadapa
- 8. Sri Padmavathi Mahila Viswavidyalayam, Tirupathi
- 9. Adikavi Nannayya University, Rajamahendravaram
- 10. Krishna University, Machilipatnam
- 11. Rayalaseema University, Kurnool
- Dr. B.R.Ambedkar University, Srikakulam

Sir / Madam,

Sub: Technical Education - AICTE Approval Process Handbook 2023-24 - Documents to be submitted for obtaining NOCs from the State Government - Information -Regarding.

Ref: AICTE Approval Process Handbook 2023-24.

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It is informed that, vide reference cited, All India Council for Technical Education (AICTE), New Delhi has issued the Public Notice for Approval Process 2023-24 to invite applications from the Education Partners (Stakeholders). In Approval Process Handbook 2023-24, AICTE, New Delhi has prescribed **No Objection Certificate (NOC) of the State Government** for the following cases:

- Establishment of New Technical Institution / Closure of the Institution for starting of a new Technical Institution in the same premises in the same year.
- ii. Change of Site / Location of the Institution.
- **iii.** Conversion of Women's Institution into Co-Ed Institution / Co-Ed Institution into Women's Institution.
- iv. Conversion of Diploma Level into Degree Level / Degree Level into Diploma Level.
- v. Starting of new Programme(s) / Level(s) in the existing Institution.
- vi. Complete Closure / Progressive closure of the Institutions.
- vii. Change the Name of the Trust / Society / Company.

The documents required as per AICTE Approval Process Handbook 2023-24 for each request sought by the applicant institution are furnished in the Annexure enclosed.

Hence, the Registrars of all Universities are hereby requested to inform the Principals / Managements of the affiliated institutions which come under purview of AICTE, New Delhi to go through the Annexure enclosed and submit the required documents and inspection / processing fee receipts to this office for the issue of NOC by the State Government as required.

Encls: Annexure.

Yours faithfully Sd/- C. NAGA RANI DIRECTOR

For DIRECTOR

10/04/23.

Copy to

The Principal Secretary, Higher Education Department, AP Secretariat, Velagapudi, Amaravathi for kind information and further necessary action.

The Secretary, Andhra Pradesh State Council for Higher Education, Mangalagiri for kind information.

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The Member Secretary, Andhra Pradesh Higher Education Regulatory & Monitoring Commission (APHERMC), Tadepalli for kind information.

The Principals / Managements of all Private Aided /Private Un-Aided Technical Institutions in the state offering Degree / PG courses

GOVERNMENT OF ANDHRA PRADESH DEPARTMENT OF TECHNICAL EDUCATION ANNEXURE

Lr.No: E/AICTE/STATE GOVT-NOC/2023-24

Date: 10.04.2023

The following documents are to be submitted by the applicant institutions for recommending No Objection Certificates (NOCs) of the State Government:

Establishment	1	No Objection Certificate from affiliating University/Board in
of New		Format-2 of AICTE Approval process Handbook 2023-24 with clear
Technical		mention about provisions / alternative arrangements made to take
Institution /		care of education of existing students studying in the Institution.
Closure of the	2	Resolution of the Trust/ Society/ Company approving the
Existing		Institution for Closure of the Institution for starting of a New
Institution for		Technical Institution in the same premises in the same year, duly
starting of a		signed by the Chairman/ Secretary in the Format-3.
new Technical	3	Latest salary sheet giving details, such as, scale of pay, gross pay,
Institution in		PF deduction, TDS for all teaching and non-teaching staff and
the same		Teaching Staff: Student ratio.
premises in	4	Details of the RPGF/ Joint FDR/ FD made with AICTE/ State
the same year.		Government/ University for establishment of the Institution.
	5	Status of Students already studying in the Institution.
	6	Status of Faculty and Staff in the Institution and liabilities thereon.
	7	For Closure of the Existing Institution for starting of a new
		<i>year</i> : Affidavit-4 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the applicant has no liability with
		respect to faculty members, staff, students etc.
		respect to faculty members, staff, students etc. (or)
		(or)
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the interest accrued on the deposite
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the interest accrued on the deposition shall be retained by AICTE and AICTE in its discretion shall
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicia Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the interest accrued on the deposit shall be retained by AICTE and AICTE in its discretion shall extend the term of the deposit for a further period and / or
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner stating that the interest accrued on the deposit shall be retained by AICTE and AICTE in its discretion shall extend the term of the deposit for a further period and / or forfeit the amount for violation of norms, conditions and
		 (or) For Establishment of New Technical Institution: Affidavit-3 to be submitted by the applicant on a non-Judicial Stamp Paper / e-stamp paper of Rs.100/ - duly sworn before a

		8	For Closure of the Ex	isting Institution for starting of a new	
			Technical Institution in the same premises in the same year: Pending Court cases and serious charges, violation of norms, pending Ragging cases against the Institution. Inspection/Processing Fee Payment Receipt of Rs.25,000/-		
	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -				
		9			
			Account Number :	013412010000193	
			Bank :	Union Bank of India	
			IFSC Code :	UBIN0801348	
		10	Original Notarized Affiday	it on Rs. 100/- stamp paper stating that,	
			in case of any legal comp students of particular (plications arise from the staff and the College due to closure of the Institution ponsible, but not the Commissioner of	
		11		on Certificate of State Government as per	
				pproval Process Handbook 2023-24.	
ii.	Change of Site	1		e from affiliating University/Board in	
	/ Location of			val process Handbook 2023-24.	
	the Institution	2	Resolution in the Format-3 by Governing Board Members		
			approving change in Site/ Location, duly signed by the Chairman/		
			President of the Society/ Trust.		
		3	Registered Land Documents of new location.		
		4	Land Use Certificate.		
		5	Approved Plan by the competent authority.		
		6	loor wise.		
		7	Site plan clearly earmarking the land and buildings allotted for the		
			Institution with dimension	is.	
		8	Water sources.		
		9	Availability of Approach Re	oad.	
		10	Letters from Students, yes	ar wise and course wise for all years and	
			also from Parents stating	that they have No Objection for change of	
			location of Institution.		
		11	Details of Infrastructure	facilities provided by the College at new	
			location.		
		12	Declaration of the Society stating that all the assets and liabilities		
			are in the name of Society.		
	1 - 1 - 10	13	Latest AICTE approval of t	he Institution.	
		14	Inspection/Processing	Fee Payment Receipt of Rs.25,000/-	
			Account Number :	013412010000193	
	and the second		Bank :	Union Bank of India	
			IFSC Code :		

	1	15	Original Notarized Affidavit or	Rs. 100/- stamp paper stating that,
	- A	10		ations arise from the staff and the
				e due to Change of the location of the
				nt is only responsible, but not the
		16		lucation / Government / AICTE.
		16		by the applicant on a non-Judicial
				er of Rs.100/ - duly sworn before a
				e or Notary or an Oath Commissioner
			as per AICTE Approval Process	
		17	Filled in draft No Objection C	ertificate of State Government as per
			the Format-1 of AICTE Approv	val Process Handbook 2023-24.
iii.	Conversion of	1	No Objection Certificate fr	om affiliating University/Board in
	Women's		Format-2 of AICTE Approval p	process Handbook 2023-24.
	Institution	2	Resolution of the Trust/	Society/ Company approving the
	into Co-Ed		Institution for Conversion of	of Women's Institution into Co-ed
	Institution /		Institution and vice-versa, dul	ly signed by the Chairman/ Secretary
	Co-Ed		in the Format-3 .	
	Institution	3	Public notice should be issued	d in leading newspaper regarding the
	into Women's		42 (Jat 1993)	e institution from "Women" to "Co-
	Institution			to "Women" as well as the change of
				"Women's" to "Co-Education" / "Co-
				state whether any objections were
				idents / Parents / General Public. If
			yes, submit the particulars of such objections or if No, a Notarized	
				per stating that "No Objections" were
				osed conversion of the category or
			change of name from any quar	
		4	No objection letters from all the students and Parents	
			conversion of category of the In	nstitution.
		5	Declaration of the Chairman	/Secretary of the Trust/society on
			letter head, stating that there	is no change of location involved and
			all the assets and liabilities ar	e in the name of the Society only.
	6		Inspection/Processing Fee	Payment Receipt of Rs.5,000/-
			Account Number :	013412010000193
			Bank :	Union Bank of India
			IFSC Code :	UBIN0801348
		7	A Certificate stating that adm	ission for three consecutive years are
			less than 60% issued by Competent Admission Authority (or) any	
				s the conversion of the institution.
		8		al enrolment of students for the last
				ed by the Registrar of the affiliating
			2.75	e Board (or) any other supporting
			document.	a bourd (or) any other supporting
		9		n Rs.100/- stamp paper stating that, i
		9		
			any legal complications arise	e from the students of the particular

			0 11 1 0 0 1 0 1		
			College, due to Conversion of the women		
		1	education Institution, only the Management is		
			the Commissioner of Technical Education / G		
		10	Affidavit-2 to be submitted by the applicant	t on a non-Judicia	
			Stamp Paper/ e-stamp paper of Rs.100/ - duly	sworn before a First	
			Class Judicial Magistrate or Notary or an Oa	th Commissioner a	
			per AICTE Approval Process Handbook 2023-24	۱.	
		11	Filled in draft No Objection Certificate of State	Government as pe	
			the Format-1 of AICTE Approval Process Handbook 2023-24.		
iv.	Conversion of	1	No Objection Certificate from affiliating L		
	Diploma Level		Format-2 of AICTE Approval process Handbook 2023-24.		
	into Degree	2	Resolution of the Trust/ Society/ Compa		
	Level / Degree		Institution for Conversion of Diploma Level in		
	Level into				
	Diploma Level	3	vice-versa duly signed by the Chairman/ Secret		
	Dipionia Dever		Copies of Land related documents as per AICTE		
	a - Lure	4	Copies of the Approved Building plans for t	he additional area	
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		required as per AICTE norms.		
		5	A statement showing the existing & Increased E	Built up areas as pe	
			AICTE norms, in case of Conversion of Diplo	ma level to Degre	
	and the second second		level.		
		6	Inspection/Processing Fee Payment Receipt	t of Rs.5,000/-	
	the strain of Alberta		Account Number : 013412010000	and the second sec	
			Account Number : 013412010000	193	
			Account Number:013412010000Bank:Union Bank of I	193	
			Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348	193 India	
		7	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stamp	193 India	
		7	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stampin case of any legal complications arise from	193 India paper stating that n the staff and the	
		7	Account Number : 013412010000 Bank : Union Bank of I IFSC Code : UBIN0801348 Original Notarized Affidavit on Rs. 100/- stamp in case of any legal complications arise from students of particular College due to Converse	193 India o paper stating that n the staff and the ion, Management is	
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V.	Starting of new	8	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stamp in case of any legal complications arise from students of particular College due to Converse only responsible, but not the Commissioner of T / Government / AICTE.Affidavit-2to be submitted by the applicant Stamp Paper/ e-stamp paper of Rs.100/ - duly st Class Judicial Magistrate or Notary or an Oath per AICTE Approval Process Handbook 2023-24.Filled in draft No Objection Certificate of State the Format-1 of AICTE Approval Process Handbook	193 India paper stating that n the staff and the ion, Management is rechnical Education on a non-Judicia sworn before a Firs h Commissioner as Government as per ook 2023-24.	
v.	Starting of new Programme(s) (8	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stampin case of any legal complications arise fromstudents of particular College due to Converseonly responsible, but not the Commissioner of T/ Government / AICTE.Affidavit-2 to be submitted by the applicantStamp Paper / e-stamp paper of Rs.100/ - duly sClass Judicial Magistrate or Notary or an Oathper AICTE Approval Process Handbook 2023-24.Filled in draft No Objection Certificate of Statethe Format-1 of AICTE Approval Process HandbookNo Objection Certificate from affiliating Unitation	193 India o paper stating that n the staff and the ion, Management is Fechnical Education on a non-Judicia sworn before a Firs h Commissioner as Government as per ook 2023-24. niversity/Board in	
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ν.	Programme(s) / Level(s) in the	8	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stamp in case of any legal complications arise from students of particular College due to Conversionly responsible, but not the Commissioner of T / Government / AICTE.Affidavit-2to be submitted by the applicant Stamp Paper / e-stamp paper of Rs.100/ - duly stamp Paper / e-stamp Paper / e-stamp paper of Rs.100/ - duly stamp Paper / e-stamp	193 India o paper stating that n the staff and the ion, Management is Fechnical Education on a non-Judicia sworn before a Firs h Commissioner as Government as per ook 2023-24. niversity/Board in 2023-24.	
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v.	Programme(s) / Level(s) in the existing	8 9 1 2	Account Number:013412010000Bank:Union Bank of IIFSC Code:UBIN0801348Original Notarized Affidavit on Rs. 100/- stamp in case of any legal complications arise from students of particular College due to Conversionly responsible, but not the Commissioner of T / Government / AICTE.Affidavit-2to be submitted by the applicant Stamp Paper/ e-stamp paper of Rs.100/ - duly si Class Judicial Magistrate or Notary or an Oath per AICTE Approval Process Handbook 2023-24.Filled in draft No Objection Certificate of State the Format-1 of AICTE Approval Process Handbook No Objection Certificate from affiliating Un Format-2 of AICTE Approval process Handbook Resolution of the Trust/ Society/ Compari Institution, as applicable, duly signed by the Ch in Format-3.A statement showing the Existing & Increased Br	193 India o paper stating that n the staff and the ion, Management is Fechnical Education on a non-Judicia sworn before a Firs h Commissioner as Government as per ook 2023-24. niversity/Board in 2023-24. ny approving the (s) in the existing nairman/ Secretary uilt up areas as per	
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		4	Inspection/Processing Fee Payment Receipt of Rs.5,000/-		
			Account Number :	013412010000193	
			Bank :	Union Bank of India	
			IFSC Code :	UBIN0801348	
		5	List of available faculty for	the new programmes/Levels as per	
			AICTE norms.		
			A copy of the paper notificati for the new programmes/Lev	(or) on issued for the recruitment of faculty rels.	
		6	in case of any legal complie students of particular programmes/Levels, Manage	on Rs. 100/- stamp paper stating that, cations arise from the staff and the College due to introduction of new ement is only responsible, but not the Cducation / Government / AICTE.	
		7 8	Stamp Paper/ e-stamp paper	d by the applicant on a non-Judicial r of Rs.100/ - duly sworn before a First r Notary or an Oath Commissioner as Handbook 2023-24.	
				Certificate of State Government as per oval Process Handbook 2023-24.	
vi.	Complete	1	No Objection Certificate	from affiliating University/Board in	
	Closure / Progressive closure of the		Format-2 of AICTE Approval process Handbook 2023-24 with clear mention about provisions/ alternative arrangements made to take care of education of existing students studying in the Institution.		
	Institutions	2		ety/Company approving the Institution (s)/ Course(s)/ duly signed by the Format-3.	
	4	3		etails, such as, scale of pay, gross pay, teaching and non-teaching staff and	
		4	real desired with the set	t FDR/ FD made with AICTE/ State establishment of the Institution.	
		5	Status of Students already s	tudying in the Institution.	
		6	Status of Faculty and Staff in	n the Institution and liabilities thereon.	
		7	Affidavit-4 to be submitted	d by the applicant on a non-Judicial	
			Stamp Paper/ e-stamp paper of Rs.100/ - duly sworn before a First		
			Class Judicial Magistrate or Notary or an Oath Commissioner		
				has no liability with respect to faculty	
			members, staff, students etc.		
		8		serious charges, violation of norms,	
			pending Ragging cases against the Institution.		
		9 Inspection/Processing Fee Payment Receipt of Rs.25,			
			Account Number :	013412010000193	
			Bank :	Union Bank of India	
			IFSC Code :	UBIN0801348	

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		10	Original Notarized Affidavi	it on Rs. 100/- stamp paper stating that			
				plications arise from the staff and th			
		-		College due to closure of the Institution			
	1.1.1		A Second State Sta	ponsible, but not the Commissioner of			
	1.105.5		Technical Education / Gov				
		11					
			11 Filled in draft No Objection Certificate of State Governme the Format-1 of AICTE Approval Process Handbook 2023-				
vii.	Change the	1	No Objection Certificate	from affiliating University/Board i			
	Name of the			val process Handbook 2023-24.			
	Trust / Society	2	Approval from Charity Commissioner/ Registrar of Societies/				
	/ Company		Registrar of Companies for Change in the Name of the				
				ger of Trusts/ Societies/ Companies.			
		3		Society/ Company approving Change in			
				ociety/Company, mentioning the reason			
				1			
				197 M 1979 M 1970 (1710)			
			Handbook 2023-24.	ne Format-3 of AICTE Approval process			
		4	and the second se				
		4		of the Chairman/ Secretary/ Authorized			
				ociety/ Company stating that there is no			
		-	commercial or business an	and the second se			
		5	5 Inspection/Processing Fee Payment Receipt of Rs.5,0				
			Account Number :	013412010000193			
			Account Number : Bank :				
				013412010000193			
		6	Bank : IFSC Code :	013412010000193 Union Bank of India UBIN0801348			
		6	Bank : IFSC Code : A registration document of	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating			
		6	Bank : IFSC Code : A registration document of its members, objectives	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and Associ			
		6	Bank : IFSC Code : A registration document of its members, objectives Rules, duly attested/ certif	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority.			
			Bank : IFSC Code : A registration document of its members, objectives Rules, duly attested/ certif Details of the recommende	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution			
			Bank : IFSC Code : A registration document of its members, objectives Rules, duly attested/ certif Details of the recommende	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution			
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		7	Bank:IFSC Code:A registration document ofits members, objectivesRules, duly attested/ certifDetails of the recommendedconstituted as per AppeHandbook 2023-24.In case of a Company	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution endix 18 of AICTE Approval Process established under Section 8 of the			
		7	Bank:IFSC Code:A registration document ofits members, objectivesRules, duly attested/ certifDetails of the recommendedconstituted as per AppeHandbook 2023-24.In case of a CompanyCompanies Act, 2013, the	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution endix 18 of AICTE Approval Process established under Section 8 of the MoA and Rules must contain a provision			
		7	Bank:IFSC Code:A registration document of its members, objectivesRules, duly attested/ certifDetails of the recommended constituted as per AppeHandbook 2023-24.In case of a Company Companies Act, 2013, the that the objective of the objecti	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution endix 18 of AICTE Approval Process established under Section 8 of the MoA and Rules must contain a provision Company is not profit making and any			
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		7 8 9	Bank:IFSC Code:A registration document ofits members, objectivesRules, duly attested/ certifDetails of the recommendedconstituted as per AppedHandbook 2023-24.In case of a CompanyCompanies Act, 2013, thethat the objective of the Gsurplus earning shall bedevelopment of Technical InLand Documents showingTrust/ Society/ Company.In case of merger of Trust/ Society/ CompanyInfrastructure by a registName of the transferee TrustProof of working capital (fur I of Approval Process Hard	013412010000193 Union Bank of India UBIN0801348 The Trust/ Society/ Company indicating and Memorandum of Association and fied by the concerned Authority. ed Board of Governors of the Institution endix 18 of AICTE Approval Process established under Section 8 of the MoA and Rules must contain a provision Company is not profit making and any used exclusively for the purpose of institution. g ownership in the Name of the new field transfer its Land, assets and tered transfer/conveyance deed in the			

	Nationalized Bank or Scheduled Commercial Bank recognized by Reserve Bank of India, along with a Certificate issued by the Branch Manager of the Bank.
12	Approval from the Charity Commissioner/ Registrar of Societies/ Registrar of Companies regarding any change in the Name(s) of the Trustee(s)/ Member(s).
13	Original Notarized Affidavit on Rs. 100/- stamp paper stating that, in case of any legal complications arise from the staff and the students of particular College due to Change in the name of the Trust/ Society/ Company, Management is only responsible, but not the Commissioner of Technical Education / Government / AICTE.
14	Filled in draft No Objection Certificate of State Government as per the Format-1 of AICTE Approval Process Handbook 2023-24.

Sd/- C. NAGA RANI DIRECTOR

For DIRECTOR 10/04/23. Ø