

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

Office of the
Commissioner of Technical Education
Andhra Pradesh :: Hyderabad.

Memo. No. C1/22322/2013

Date:08-01-2014

Sub: Technical Education – Estt- APTES – Placing of Full Additional Charge of Staff to the higher posts in the Polytechnics & Sub-ordinate offices - Certain Instructions – Issued – Reg.

Ref: Representation of Telangana Polytechnic All Lecturers Association, Hyderabad.

It is brought to the notice of the undersigned that certain Principals of Polytechnics are placing additional charge of their teaching staff to higher posts of Head of Sections and seeking ratification and sanction of Additional charge allowances under the provisions of FR 49. In this connection, the Principals of all the Govt. Polytechnics are informed that Head of the Department is the Competent Authority for placing of Full Additional Charge of first (03) months to higher posts in addition to their normal duties of their original posts. However, in view of the urgency, the Principals of Govt. Polytechnics are permitted to place Full Additional Charge of their staff members to the other posts, and seek ratification.

2. In this connection, the Principals of Govt. Polytechnics are hereby informed that Government in G.O.Ms. 178, Higher Education (TE.I) Dept, dt: 09-12-2005 prescribed the qualifications for the posts of Heads of Section/ Principals and other posts in the Department. Therefore, the Principal of Govt. Polytechnics are hereby requested to place full additional charge of the teaching staff members to the higher posts i.e., Heads of Section, who possesses the requisite qualification to hold the post to which he/she is being placed on Full Additional Charge and seek ratification. Further, they are requested to not to place Full Additional Charge in respect of teaching staff members who are facing disciplinary proceedings against them. If any teaching staff members already placed as FAC to higher posts without the requisite qualification to hold the higher posts/ facing disciplinary charges shall be replaced immediately.

The receipt of this memo shall be acknowledged.

Sd/- AJAY JAIN,
COMMISSIONER

To

The Principals of all Govt. Polytechnics in the State.

The Regional Joint Director of Technical Education, Hyderabad / Kakinada/Tirupathi.

Copy to G, F-I, & F-II section in the Commissionerate.

Copy to DD (NT), AD (NT) in the Commissionerate.

SF/SC

//F.B.O//

SUPERINTENDENT

SUBMITTED:

It is submitted that that certain Principals of Polytechnics are placing additional charge of their teaching staff to higher posts of Head of Sections and seeking ratification and for sanction of Additional charge allowances under the provisions of FR 49.

It is submitted that in view of the above, the Principals of all the Govt. Polytechnics may be informed that the Head of the Department is the Competent Authority for placing of Full Additional Charge of other posts in addition to their normal duties of original posts. However, in view of the urgency, the Principals of Govt. Polytechnics may be permitted to place Full Additional Charge of their staff members to the other posts, and seek ratification.

Further, the Principals of Govt. Polytechnics may be informed to place full additional charge of the teaching staff members to the other posts who possesses the requisite qualification to hold the posts to which he/she is being placed on Full Additional Charge and seek ratification as per the G.O.Ms. 178, Higher Education (TE.I) Dept, dt: 09-12-2005 in which the qualifications for the posts of Heads of Section/ Principals and other posts in the Department are prescribed.

Also the Principals of Govt. Polytechnics may be requested not to place Full Additional Charge in respect of staff members who are facing disciplinary proceedings against them; and if any teaching staff members already placed as FAC to higher posts without the requisite qualification to hold the higher posts/ facing disciplinary charges shall be immediately replaced.

Subject to approval, a draft memo is put up and placed below for kind approval, Sir.