

REMINDER

GOVERNMENT OF ANDHR PRADESH

Office of the
Director of Technical Education
Andhra Pradesh::Mangalagiri.

Memo.No.K/ Upgradation of Labs/2023

Dt 27.11.2023

Sub: Technical Education- Request to furnish certain Information regarding utilisation of funds sanctioned from SBTET, AP towards NBA related works and other purposes- Reg.

Ref: 1. Lr. No. SBTET/AP/Accounts/NBA/Lab Equipment/2023, dt: 25.09.2023 from the Chairperson, SBTET AP, Mangalagiri
2. This office Memo No.: K/Upgradation of Labs/2023, Dt: 03.10.2023

In the reference 1st cited, the Chairperson, SBTET has requested this office to submit the details of expenditure and original bills for the funds sanctioned to certain Polytechnics towards execution of NBA related works and Procurement of required items for obtaining NBA and other purposes.

Accordingly, the Director of Technical Education has issued instructions to the Principals of concerned Government Polytechnics to furnish the following documents/ information to this office for scrutiny and onward transmission of the same to SBTET for further action at their end vide reference 2nd cited.

- a) Procurement procedure- Constitution of technical committee, procurement committee and Tender/ Bid procedure adopted and tender documents.
- b) Purchase orders and Original invoices/ bills
- c) Utilization certificate
- d) Statement of Accounts/ Expenditure
- e) Letter to Secretary, SBTET towards Remittance of balance amount (if any)
- f) Photographs of the works/ equipment

However, most of the Principals have not submitted required documents as directed by this office except few Principals of Government Polytechnics.

Therefore, the Principals of concerned Government Polytechnics are once again directed to furnish the relevant documents/ information on completion of works/procurement to this office for scrutiny and onward transmission of the same to SBTET for taken further action at their end.

Sd/- C.NAGA RANI
DIRECTOR

The Principals concerned.
Copy to the RJDTE, Tirupati and Kakinada
Copy to the Secretary, SBTET, A.P., Mangalagiri

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Ans Rao
27/11/23
SUPERINTENDENT

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27/11/23