

GOVERNMENT OF ANDHRA PRADESH  
FINANCE (C&DM) DEPARTMENT

Memo No. Finance (CDM),(Com no. 2036276)

27.03.2024

Sub: Finance Department - Closure of Financial Year 2023-24 – Unspent balance in bank accounts – Remittance to Government Account – Instructions Issued – Regd. –  
Ref: G.O. Ms 94, Finance (TFR) Department, dated 06-05-2024

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The attention of all the Department is invited to the subject & the references cited, & it is informed that the Departments/Corporations/Societies of the State have been provided with budget under various schemes and for various purposes & were also permitted to open bank accounts to operate certain transactions.

2. As per the norms, the unspent balances at the end of the financial year are to remitted back to the treasury.

3. In view of the closure of the financial year 2023-24. The following instructions are issued for compliance by all concerned.

- a. The balance in the bank accounts in any form viz. FD/SB/Current account, as on 31st March 2024, shall be remitted to the State Government by means of challan to the respective budgetary HOAS from which the funds were released.
- b. The aforementioned balance amounts shall be remitted to the relevant major sub major heads with minor head as 912 & sub head 96 by 5:00 PM on 31<sup>st</sup> March 2024.
- c. This is applicable to all schemes & programs implemented by the organizations of the State, excepting the following
  - i. CSS schemes, where the money has been transferred to the SNA accounts &
  - ii. Funds generated from their own resources by organisations so permitted by Act or orders issued with the concurrence of the Finance Department.
- d. All State Government Departments, Corporations, Societies etc., shall adhere to these instructions scrupulously & remit the balance available to the Government account & submit compliance report by 01-04-2024 duly certifying that the closing balances as on 31<sup>st</sup> March 2024 as Nil and furnishing the details of the amount transferred to Government account in the following format.
  - a. Secretariat Department.
  - b. HoD/ Corporation/Society Name
  - c. Bank Account Number
  - d. Bank Name and IFSC Code.
  - e. Total Amount Transferred.  
(Excel sheet to be appended with date of Transfer/Amount/Source Head/ Government Head to which transferred/Reason for which amount actually released/ Reason for the amount remaining unspent)

- e. If later, on verification with the bank, any balances are found in the accounts of the DDOs not to have been remitted in violation of these instructions, then disciplinary action will be initiated as per the CCA Rules against the DDO/Officers responsible.
4. This shall be treated as most urgent.

SHAMHER SINGH RAWAT  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

All the Spl. C.S./Principal Secretaries /Secretaries of Secretariat Departments  
All HODs.

All the Corporations & Societies under control of the administrative Departments

All FMUs, BG-I & II

The CEO, APCFSS with a request to coordinate & monitor the capture of details.

Copy to

The coordinator, SLBC to furnish the certificated list of bank accounts maintained by all the government entities by 28.03.2024.

**GOVERNMENT OF ANDHRA PRADESH**

OFFICE OF THE  
DIRECTOR OF TECHNICAL EDUCATION  
ANDHRA PRADESH: MANGALAGIRI

Endt. No. B/Budget/2023-24

dated: 28.03.2024

A copy of Govt. Memo No.: Finance (CDM),(Com no. 2036276), 27.03.2024 from the Finance (C&DM) Department, A.P. is Communicated to the concerned, for taking immediate necessary action.

Sd/- V. PADMA RAO  
JOINT DIRECTOR

To

The Principals of all Govt. Polytechnics in the state of AP.

Copy to

1. The RJD (TE), Kakinada and Tirupati
2. The DDO, DTE, A.P., Mangalagiri

//F.B.O.//

*Aus Rao*  
28/3/2024  
SUPERINTENDENT