



ఆంధ్ర ప్రదేశ్ రాజ పత్రము  
**THE ANDHRA PRADESH GAZETTE**  
**PART-I EXTRAORDINARY**  
**PUBLISHED BY AUTHORITY**

No. 434-A ]

HYDERABAD, MONDAY, OCTOBER 20, 2003.

**NOTIFICATIONS BY GOVERNMENT**

—X—

**HIGHER EDUCATION DEPARTMENT**

**(TE-2)**

**SPECIAL RULES FOR ANDHRA PRADESH TECHNICAL EDUCATION SUB-ORDINATE SERVICE.**

*[G.O.Ms.No. 76, Higher Education (TE.2), 20th October, 2003]*

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and of all other powers hereunto enabling and in supersession of the Special Rules for the Andhra Pradesh Technical Education Sub-ordinate Service issued in G.O.MS.NO.1113 GAD dated: 7th, September, 1961 and as amended from time to time the Governor of Andhra Pradesh hereby makes the following Special Rules for Andhra Pradesh Technical Education Sub-ordinate Service.

**RULES**

**(1) Short title and Commencement:**

- i) These rules may be called the Andhra Pradesh Technical Education Sub-ordinate Service Rules.
- ii) The rules shall come into force with immediate effect.

**(2) Constitution:**

The Service shall consist of the following Classes and categories of posts in the Andhra Pradesh Technical Education Sub-ordinate Service.

Class	Category	Designation
(1)	(2)	(3)

**Class-A****Commercial and Technical Institutions.**

- 1 Inspectors (Commercial & Technical Institutions)

**Class-B****Domestic Science Training College and Girls Vocational Institutions.**

- 1 First Assistant  
2 Language Assistant  
3 Domestic Science Assistant  
4 Science Assistant  
5 Handicraft Assistant  
6 Sewing Mechanic.

**Class-C****Polytechnics – General Posts**

- 1 Physical Director.  
2 Librarian  
3 Driver-Cum-Driving Instructor.  
4 Draughtsman (Civil) Grade-I  
5 Computer Operator.  
6 Compounder.  
7 Typewriter Mechanic  
8 Matron  
9 Tracer  
10 Male / Female Nursing Orderly

**Class D****Posts in Workshops**

- 1 Workshop Foreman.  
2 Senior Instructor  
3 Mechanic, Instrument Mechanic, General Mechanic and Electrician  
4 Junior Instructors.  
5 Boiler Attender  
6 Skilled Assistants in the concerned subjects  
7 Laboratory Attender  
8 Workshop Attender.

**Class-E****Institute of Ceramic Technology**

- 1 Supervisor  
2 Mason  
3 Placer  
4 Furnace Operator

(2) (3)

**Class-F Institute of Printing Technology**

- 1 Mono Key Board Operator
- 2 Turner-cum-Fitter
- 3 Senior Machine Attendant
- 4 Mono Caster
- 5 Compositor
- 6 Camera Assistant
- 7 Block Maker -Cum-Etcher
- 8 Artist-Cum-Re-toucher
- 9 Grinder-Cum-Plate Maker
- 10 Junior Machine Attendant
- 11 Lino Attendant
- 12 Binder
- 13 Distributor

**Class-G Institute of Leather Technology**

- 1 Machine Operator
- 2 Tannery Operator
- 3 Skilled worker
- 4 Sanitary worker

**Class-H Institute of Textile Technology**

- 1 Machine Operator
- 2 Machine Man/Attendant

**(3) Method of appointment and appointing authority:**

Subject to other provisions in these rules, the method of appointment and appointing authority for the several categories shall be as follows:-

Class and Category	Method of Appointment	Appointing Authority
(1)	(2)	(3)

**CLASS: A COMMERCIAL AND TECHNICAL INSTITUTIONS**

1. Inspector Commercial & Technical Institutions.	By appointment by transfer of Senior Stenographers in the Andhra Pradesh Ministerial Service in the Technical Education Department.	Commissioner of Technical Education.
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**CLASS : B - DOMESTIC SCIENCE TRAINING COLLEGE AND GIRLS VOCATIONAL INSTITUTIONS**

(1) First Assistant (Girls Vocational Institution/Domestic Science Training College.)	By Promotion of Science Assistant/ Domestic Science Assistant/Language Assistant.	Commissioner of Technical Education.
(2) Language Assistant	By Direct recruitment.	Commissioner of Technical Education.
(3) Domestic Science Assistant	(i) by Promotion of Handicrafts Assistant. (ii) If no qualified candidate is available for promotion, by direct recruitment.	Commissioner of Technical Education.



(1)	(2)	(3)
(4) Science Assistant	By Direct recruitment.	Commissioner of Technical Education.
(5) Handicrafts Assistant	By direct recruitment	Head of the Institution.
(6) Sewing Mechanic	By direct recruitment	Head of the Institution.

### CLASS : C - GENERAL POSTS IN POLYTECHNICS.

(1) Physical Director	(i) By direct recruitment, or (ii) By Recruitment by transfer from any other service for special reasons.	Commissioner of Technical Education.
(2) Librarian	(i) By direct recruitment, or (ii) By Recruitment by transfer from any other service for special reasons.	Commissioner of Technical Education
(3) Driver-cum-Driving Instructor.	(i) By appointment by transfer of Driver (Heavy Vehicle) (ii) If no qualified candidate is available, by direct recruitment.	Commissioner of Technical Education.
(4) Draughtsman (Civil) Grade-I.	By direct recruitment.	Commissioner of Technical Education.
(5) Computer Operator	By direct recruitment.	Commissioner of Technical Education.
(6) Compounder	By transfer on tenure of Compounder or Pharmacist Grade II from Medical and Health Department.	Regional Joint Director of Technical Education.
(7) Typewriter Mechanic	By direct recruitment.	Regional Joint Director of Technical Education.
(8) Matron	By direct recruitment.	Head of the Institution.
(9) Tracer	By direct recruitment.	Head of the Institution.
(10) Male/Female Nursing Orderly.	By transfer on tenure of Male Nursing Orderly/Female Nursing Orderly from Medical and Health Department.	Head of the Institution.

### CLASS - D - POSTS IN WORKSHOPS.

(1) Workshop Foreman	(i) By promotion of Senior Instructors in Polytechnic.	Commissioner of Technical Education.
(2) Senior Instructor	(i) By promotion of Mechanic Instrument Mechanic, Electrician. (ii) If no qualified or suitable hand is available for promotion, by promotion of Junior Instructors, Lab Attenders and Workshop Attenders.	Commissioner of Technical Education.
(3) Mechanic, Instrument Mechanic, General Mechanic and Electrician.	(i) By promotion of Junior Instructor, Boiler Attendant. or by appointment by transfer from any of the other categories in the Department. (ii) If no qualified candidate is available for appointment by method mentioned in (i) above, by direct recruitment.	Regional Joint Director of Technical Education.



(1)	(2)	(3)
(4) Junior Instructor	(i) By promotion of Lab Attenders/ Workshop Attenders. (ii) If no qualified person is available for promotion by direct recruitment.	Regional Joint Director of Technical Education.
(5) Boiler Attender	(iii) By promotion of Lab Attenders/ Workshop Attenders. (iv) If no qualified person is available for promotion by direct recruitment.	Regional Joint Director of Technical Education.
(6) Skilled Assistant in the concerned subjects.	By direct recruitment	Regional Joint Director of Technical Education.
(7) Laboratory Attender.	By direct recruitment.	Head of the Institution.
(8) Workshop Attender.	By direct recruitment.	Head of the Institution.

**CLASS : E - INSTITUTE OF CERAMIC TECHNOLOGY**

(1) Supervisor	No future recruitment	
(2) Mason	By direct recruitment	Regional Joint Director of Technical Education
(3) Placer (Ceramic)	No future recruitment	
(4) Furnace Operator	By direct recruitment	Head of the Institution

**CLASS : F - INSTITUTE OF PRINTING TECHNOLOGY**

(1) Mono Key Board Operator	(i) By promotion of Compositor (ii) If no candidate is available for promotion, by direct recruitment.	Regional Joint Director of Technical Education.
(2) Turner-cum-Fitter	By direct recruitment	Regional Joint director of Technical Education.
(3) Senior Machine Attendant	By promotion of Junior Machine Minder	Regional Joint Director of Technical Education.
(4) Mono Caster	By direct recruitment	Regional Joint Director of Technical Education.
(5) Compositor	By direct recruitment	Head of the Institution.
(6) Camera Assistant	By direct recruitment	Head of the Institution.
(7) Block Maker-cum-Etcher	By direct recruitment	Head of the Institution.
(8) Artist-cum-Re-Toucher	By direct recruitment	Head of the Institution.
(9) Grinder-cum-Plate Maker	By direct recruitment	Head of the Institution.
(10) Junior Machine Attendant	By direct recruitment	Head of the Institution.
(11) Lino Attendant	By direct recruitment	Head of the Institution.
(12) Binder	By direct recruitment	Head of the Institution.
(13) Distributor	By direct recruitment	Head of the Institution.

(1)

(2)

(3)

**CLASS : G - INSTITUTE OF LEATHER TECHNOLOGY**

(1) Machine Operator	By direct recruitment	Regional Joint Director of Technical Education.
(2) Tannery Operator	By direct recruitment	Head of the Institution
(3) Skilled Worker	By direct recruitment	Head of the Institution
(4) Sanitary Worker	By direct recruitment	Head of the Institution

**CLASS : H - INSTITUTE OF TEXTILE TECHNOLOGY**

(1) Machine Operator	By direct recruitment	Regional Joint Director of Technical Education.
(2) Machine Man/Attendant	By direct recruitment	Head of the Institution

**(4) Reservation of Appointment :**

The rule of special representation (General Rule 22) except in so far as it relates to Physically handicapped persons shall apply to all appointments by direct recruitment to the various categories in this service.

Provided that the teaching posts in Girls Vocational Institutes and Domestic Science Training College and the posts of Matron in the Hostel attached to the Women Polytechnics and also the Physical Directors in Women Polytechnics shall be filled by Women candidates only.

**(5) Qualifications :**

No person shall be eligible for appointment to the categories specified in column (1) of the Annexure to these rules by the method specified in column (2) unless he possesses the qualifications specified in the corresponding entry in column (3) thereof.

**(6) Age :**

No person shall be eligible for appointment by direct recruitment, if he has completed thirty three (33) years of age on the first day of July of the year in which the notification for selection is made.

**(7) Minimum Service :**

No person shall be eligible for appointment by promotion or transfer unless he has to put in not less than three (3) years of service in the category from which promotion or transfer is made.

**(8) Probation :**

(a) Every person appointed by direct recruitment to any of the post shall, from the date on which he commences probation, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed either by promotion or by transfer shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.

**(9) Unit of Appointment :**

The unit for purposes of recruitment, appointment, seniority, promotion, transfer, appointment as full member and discharge for want of vacancy shall be as specified in the table below :



**TABLE**

Class, Category and Name of the Post (1)	Unit of appointment (2)
<b>Class — A</b>	
<b>Inspectors (Commercial and Technical Institutes)</b>	<b>Commissionerate of Technical Education</b>
<b>Class — B</b>	
First Assistant	<b>Zone - V :</b> Comprising the districts of Warangal, Karimnagar, Adilabad, Khammam in respect of Zonal Post sanctioned at Government Vocational Institute, Warangal.
Language Assistant	<b>Zone - VII :</b> Comprising the city of Hyderabad as defined in the Presidential order in respect of Zonal post sanctioned at Domestic Science Training College, Secunderabad and Government Vocational Institute, Hyderabad.
Domestic Science Assistant	Each Institution.
Science Assistant	<b>Zone - I :</b> Comprising, Srikakulam, Vizianagaram and Visakhapatnam Districts.
Handicraft Assistant	<b>Zone - II :</b> Comprising East Godavari, West Godavari and Krishna Districts.
	<b>Zone - III :</b> Comprising Guntur, Prakasham and Nellore Districts.
Sewing Mechanic	<b>Zone - IV :</b> Comprising Chittoor, Cuddapah, Anantapur and Kurnool Districts.
<b>Class - C</b>	<b>Zone - V :</b> Comprising Adilabad, Karimnagar, Warangal and Khammam Districts.
Physical Director	<b>Zone - VI :</b> Comprising Nizamabad, Mahabubnagar, Medak, Nalgonda and Ranga Reddy Districts (excluding the city of Hyderabad as defined in the Presidential order).
Librarian	<b>Zone - VII :</b> Comprising city of Hyderabad as defined in the Presidential order.
Driver-cum-Driving Instructor.	
Draughtsman (Civil) Grade-I	
Compounder.	
Typewriter Mechanic	
Computer Operator	
Tracer	Each District
Matron	Each Institution.
Male/Female Nursing Orderly	Each Institution

(1)

(2)

**Class - D**

Workshop Foreman.

Senior Instructor

Mechanic, Instrument Mechanic,

General Mechanic and Electrician.

**Zone - I :** Comprising, Srikakulam, Vizianagaram and Visakhapatnam Districts.**Zone - II :** Comprising East Godavari, West Godavari and Krishna Districts.**Zone - III :** Comprising Guntur, Prakasham and Nellore Districts.**Zone - IV :** Comprising Chittoor, Cuddapah, Anantapur and Kurnool Districts.**Zone - V :** Comprising Adilabad, Karimnagar, Warangal and Khammam Districts.**Zone - VI :** Comprising Nizamabad, Mahabubnagar, Medak, Nalgonda and Ranga Reddy Districts (excluding the city of Hyderabad as defined in the Presidential order).**Zone - VII :** Comprising city of Hyderabad as defined in the presidential order.

Junior Instructors.

Skilled Assistants in the concerned subjects

Boiler Attendant

Lab Attender

Workshop Attender

Each District

Each District

Each Institution

Each Institution

Each Institution

**Class E.**

Supervisor

Mason

Placer

Furnace Operator

Each Institution

-do-

-do-

-do-

**Class - F.**

Mono Key Board Operator

Compositor

Camera Assistant

Block Maker-cum-Etcher

Artist-cum-Re-toucher

Grinder-cum-Plate Maker

Mono Caster

Senior Machine Attendant

Junior Machine Attendant

Lino Attendant.

Each Institution

-do-

-do-

-do-

-do-

-do-

-do-

-do-

-do-



(1)	(2)
Binder (Now designated as Jr. Binder Turner-cum-Fitter	Each Institution -do-
<b>Class - G</b>	
Tannery Operator	Each Institution
Machine Operator	-do-
Sanitary Worker	-do-
Skilled Worker	-do-
<b>Class - H</b>	
Machine Operator	Each Institution.
Machine Man/Attendant	-do-

**(10) Transfers and Postings :-**

The appointing authorities specified in column (3) in the table in rule 3 shall be competent to effect the transfers and postings of persons in the respective categories.

**(11) Savings:**

Nothing in these rule shall effect the appointments made in accordance with the repealed rules prior to coming into force of these rules.



**ANNEXURE TO G.O.Ms.No. 76, HIGHER EDUCATION (TE. 2) DEPARTMENT,  
DATED 20th OCTOBER, 2003.**

(See Rule-5)

Class and Category	Method of Appointment	Qualifications
(1)	(2)	(3)

**CLASS : B - DOMESTIC SCIENCE TRAINING COLLEGE & GIRLS VOCATIONAL INSTITUTE**

(1) First Assistant	By promotion	<p>(i) Must possess a second-class degree in Science or Home Science from any University in India established or incorporated by or under a Central Act or an Institution recognised by the University Grants Commission or an equivalent qualification.</p> <p>(ii) Must possess a Diploma in Teacher's Training in Home Science (three years course) from Lady Irwin College, Delhi or Domestic Science Training College, Hyderabad with three years teaching experience.</p> <p align="center">OR</p> <p>Must possess a degree in Home Science or Domestic Science with teaching degree from any university in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.</p>
(2) Language Assistant	By direct recruitment	<p>Must possess a degree in the concerned subject from any University in India established or incorporated by or under a Central Act or Provincial Act or a State Act or an Institution recognized by the University Grants Commission with three years teaching experience.</p>
(3) Domestic Science Assistant	By promotion or by direct recruitment.	<p>Must possess a degree in Domestic Science or Home Science from any University in India established or incorporated by or under a Central Act, or Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.</p> <p align="center">OR</p> <p>Must possess minimum general educational qualification and must possess a Diploma (three years course) of Teacher's Training from Lady Irwin College, Delhi or Domestic Science Training College, Hyderabad or must possess a Certificate in Higher Domestic Science of Department of Technical Education, Hyderabad or an equivalent qualification.</p>
(4) Science Assistant	By direct recruitment	<p>Must possess a degree in Science or Domestic Science or Home Science from any University in India established or incorporated by or under a central Act, or provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.</p>



(1)	(2)	(3)
(4) Science Assistant -(Contd.)	By direct recruitment	OR Must possess a minimum general educational qualification and must possess a Diploma (three years course) in Teacher's Training from Lady Irwin College, Delhi or Domestic Science Training College, Hyderabad. (i) Must have passed 10th Class or its equivalent examination (ii) Must have two years teaching experience.
(5) Handicrafts Assistant	By direct recruitment	OR Must have passed Higher Grade Technical Examination in the relevant subject conducted by the Andhra Pradesh State Board or Technical Education and must have two years teaching experience. (i) Must have passed 10th Class or its equivalent examination. (ii) Must have Five years practical experience as Sewing Machine Mechanic, (operated by Leg, hand, electricity and Zig-Zag Machine).
(6) Sewing Mechanic	By direct recruitment	OR Must have three years experience as Sewing Machine Mechanic in a reputed concern like Merit, Usha or Singer.

**CLASS : C - POLYTECHNIC GENERAL POSTS**

(1) Physical Director	By direct recruitment and by transfer	(i) Must possess a Master's Degree in Physical Education (Higher Second Class) with Diploma in Sports or a Master's Degree in Physical Education (Higher Second Class) with a record of having represented his University at the Inter University level/State in the National Championship. (ii) Experience in Organizing Games and Sports (as exemplified in handling of about half a dozen teams in a year in his Institution and their participation in University/Inter Collegiate Tournaments) and ability to encourage mass participation in Games and Sports.
(2) Librarian	By direct recruitment and by transfer	Must possess a First or Higher Second Class B.Sc./B.A./B.Com Degree Plus a First or Second Class M.Lib. Science Degree.
(3) Driver-Cum- Driving Instructor	By appointment by transfer OR By direct recruitment	(i) Must have passed Diploma in Mechanical or Automobile Engineering of State Board of Technical Education and Training, Hyderabad. (ii) Must possess Heavy Vehicle Driving License issued by the State Transport Authority.
		OR (i) Must have passed a ITI Certificate in Motor Mechanic and (ii) Must possess Heavy Vehicle Driving License issued by the State Transport Authority. (iii) Two years experience after I.T.I.

(1)	(2)	(3)
(4) Draughtsman (Civil) Grade-I	By direct recruitment	Must possess a Diploma in Civil Engineering awarded by the State Board of Technical Education and Training, Andhra Pradesh or its equivalent qualification.
✓ (5) Computer Operator	By direct recruitment	<p>Must possess a Post Graduate Diploma in Computer Applications from any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or an Institution recognized by the University Grants Commission or an equivalent qualification.</p> <p>OR</p> <p>Must possess a Diploma in Computer Engineering awarded by any Board of Technical Education in India or its equivalent qualification.</p> <p>OR</p> <p>Must possess a Post Diploma in Computer Applications with an Engineering Diploma by any Board of Technical Education in India or its equivalent qualification.</p>
(6) Typewriter Mechanic	By direct recruitment	<p>Must Possess Diploma in Commercial and Computer Practice of S.B.T.E.T. with practical experience of six months.</p> <p>OR</p> <p>I.T.I. Certificate in the relevant trade and 2 years experience after I.T.I.</p>
(7) Matron	By direct recruitment	<p>(i) Must have passed 10th Class examination or its equivalent qualification.</p> <p>(ii) Must have one year experience as Matron in reputed Hostel.</p>
(8) Tracer	By direct recruitment	<p>Must Possess Diploma in Civil or Architecture Engineering of State Board of Technical Education and Training, Hyderabad.</p> <p>OR</p> <p>Must have passed Lower Grade Examination in Geometrical Drawing, Building Drawing and estimating and Free Hand outline and Model Drawing conducted by the Controller for Govt. Examinations, A.P., with 2 years experience after passing required qualification.</p>

(1)

(2)

(3)

**CLASS - D - POSTS IN WORKSHOPS**

(1) Mechanic,  
Instrument  
Mechanic  
and Electrician

By promotion or by  
direct recruitment

A Diploma in Mechanical or Automobile Engineering of  
State Board of Technical Education and Training,  
Hyderabad.

OR

I.T.I. Certificate in the concerned Trade with 2 years  
experience after I.T.I.

(2) Junior  
Instructor

By promotion  
OR  
By direct recruitment

A Diploma in Mechanical or Automobile Engineering of  
State Board of Technical Education and Training,  
Hyderabad.

OR

ITI Certificate in the concerned Trade with one year  
experience after ITI.

(3) Boiler  
Attender

By promotion  
OR  
By direct recruitment

A Diploma in Mechanical or Automobile Engineering of  
State Board of Technical Education and Training,  
Hyderabad.

OR

ITI Certificate in the concerned Trade with 1 year  
experience after ITI.

(4) Skilled  
Assistant in the  
concerned  
subjects.

By direct recruitment

A Diploma in the concerned subject/discipline awarded  
by the State Board of Technical Education and Training,  
Hyderabad.

OR

ITI Certificate in the concerned Trade with One year  
experience after ITI.

(5) Lab Attender

By direct recruitment

A Diploma in the concerned subject awarded by the State  
Board of Technical Education and Training.

OR

ITI Certificate in the concerned Trade with One year  
experience after ITI.

(6) Workshop  
Attender

By direct recruitment

A Diploma in Mechanical or Automobile Engineering of  
State Board of Technical Education and Training,  
Hyderabad.

OR

ITI Certificate in the concerned Trade with One year  
experience after ITI



(1)

(2)

(3)

**CLASS : E - INSTITUTE OF CERAMIC TECHNOLOGY**

- |                       |                       |  |
|-----------------------|-----------------------|--|
| (1) Supervisor        | By direct recruitment | A Diploma in Ceramic / Technology of State Board of Technical Education and Training, Hyderabad. |
| (2) Mason             | By direct recruitment | A Diploma in Ceramic/Technology of State Board of Technical Education and Training, Hyderabad.   |
| (3) Placer            | By direct recruitment | A Diploma in Ceramic/Technology of State Board of Technical Education and Training, Hyderabad.   |
| (4) Furnace Operator. | By direct recruitment | A Diploma in Ceramic / Technology of State Board of Technical Education and Training, Hyderabad. |

**CLASS : F - PRINTING INSTITUTE**

- |                              |   |  |
|------------------------------|---|--|
| (1) Mono Key Board Operator  | By promotion<br>OR<br>By direct recruitment | Must possess Diploma in Printing Technology.<br><br>OR<br>ITI Certificate in the appropriate trade or an equivalent qualification with 2 years experience after ITI.                                     |
| (2) Turner-Cum Fitter        | By direct recruitment                       | A Diploma in Mechanical or Automobile Engineering of State Board of Technical Education and Training, Hyderabad.<br><br>OR<br>ITI Certificate in the concerned Trade with one year experience after ITI. |
| (3) Senior Machine Attendant | By promotion                                | Must possess Diploma in Printing Technology<br><br>OR<br>ITI Certificate in the appropriate trade or an equivalent qualification with 2 years experience after ITI.                                      |
| (4) Mono Caster              | By direct recruitment                       | Must possess Diploma in Printing Technology.<br><br>OR<br>ITI Certificate in the appropriate trade or an equivalent qualification with 2 years experience after ITI.                                     |
| (5) Compositor               | By direct recruitment                       | Must possess Diploma in printing Technology.<br><br>OR<br>ITI Certificate in the appropriate trade or an equivalent qualification with 2 years experience after ITI.                                     |

(1)	(2)	(3)
(6) Camera Assistant	By direct recruitment	<p>(i) Must have passed 10th Class Examination or its equivalent qualification</p> <p>(ii) Must have practical Experience of exposing and developing of wet and dry plates, cut films and should be able to carryout colour separation from Artists originals as well as colour transparencies and should have thorough knowledge of optics, filters, masking and reverse, process etc.,</p> <p>(iii) Must be able to operate and maintain all types of fully automatic cameras for offset and block making.</p>
(7) Block Maker-Cum-Etcher	By direct recruitment	<p>(i) Must have passed 10th Class Examination or its equivalent qualification.</p> <p>(ii) Must be able to make plates independently for albumin deep etch and bimetallic process.</p> <p>(iii) Must be acquainted with plate graining</p> <p>(iv) Must be fully acquainted with all chemical solutions and various machine used in Printing and etching of offset plates; and</p> <p>(v) Must have practical experience in plate making and plate etching work.</p> <p>(vi) Must be capable of operating and maintaining all kinds of fully automatic etching machines.</p> <p>(vii) Must be well acquainted with line and halftone works of single and multi-colour and have thorough knowledge of engraving.</p> <p>(viii) Must be fully acquainted with the quality of chemical used in all kinds of etching.</p>
(8) Artist-cum-Retoucher	By direct recruitment	<p>(i) Must have passed 10th class examination or its equivalent examination.</p> <p>(ii) Must possess a diploma or a certificate in Higher Grade in Drawing from any recognized institute.</p> <p>(iii) Must be able to retouch negatives, positives, both half tone and line.</p> <p>(iv) Must be well acquainted with colour schemes, colour separation work and cameras.</p> <p>(v) Must be able to prepare all kinds of masks, for colour work and operate and maintain densitometers.</p>

(1)	(2)	(3)
(9) Grinder-Cum-Plate maker	By direct recruitment	<p>(i) Must possess minimum general educational qualificatins and must possess an I.T.I. certificate in the concerned Trade.</p> <p>(ii) Must be acquainted with all Chemical solutions and various machines used and printing and etching of the offset plates and should be able to operate the grinding machine and obtain properly ground plates from the machine.</p>
(10) Junior Machine Attendant	By direct recruitment	<p>(i) Must possess minimum general educational qualification and must possess an ITI certificate in the concerned Trade.</p> <p>(ii) Must have three years practical experience in any reputed institution.</p> <p>Preference will be given to those who can give stipulated out turn and having good knowledge of single and Bye-colour work particular cutting over lays and inter lays for process blocks and subsequent printing.</p>
(11) Lino Attendant	By direct recruitment	<p>(i) Must possess minimum general educational qualificatins and must possess an I.T.I. certificate in the concerned Trade.</p> <p>(ii) Must have practical knowledge and experience in Lino type or inter-type for atleast four years and to know how to clean and replace magazines, space bands and attend to distribution bar, metal pot etc.</p>
(12) Binder	By direct recruitment	<p>(i) Must have passed 8th Class Examination.</p> <p>(ii) Must possess and ITI Certificate in Book Binding equivalent examination.</p> <p style="text-align: center;">OR</p> <p>(ii) Must have passed lower grade examination in Book Binding conducted by the Controller of Govt. Examinations.</p> <p>(iii) Must have two years practical experience in binding in any reputed institution.</p>
(13) Distributor	By direct recruitment	<p>(i) Must have passed 8th class examination qualification.</p> <p>(ii) Must have two years experience in distributing type matter with ability to distinguish type faces, type material etc., in any reputed institution.</p>



(1)

(2)

(3)

**CLASS : G - INSTITUTE OF LEATHER TECHNOLOGY**

- |                      |                       |  |
|----------------------|-----------------------|--|
| (1) Machine Operator | By direct recruitment | Diploma in Leather Technology of the State Board of Technical Education and Training, Hyderabad with three years experience in Tannery.                      |
| (2) Tannery Operator | By direct recruitment | (i) Must have ability to read and write English and Telugu or Urdu.<br>(ii) Must have two years experience in the relevant field in any reputed institution. |
| (3) Skilled Worker   | By direct recruitment | (i) Must have ability to read and write English and Telugu or Urdu.<br>(ii) Must have two years experience in the relevant field in any reputed institution. |
| (4) Sanitary Worker  | By direct recruitment | (i) Must have ability to read and write English and Telugu or Urdu.<br>(ii) Must have two years experience in the relevant field in any reputed institution. |

**CLASS : H - INSTITUTE OF TEXTILE TECHNOLOGY**

- |                               |   |  |
|-------------------------------|---|--|
| (1) Machine Operator          | 1. By Promotion of<br>Category 2 of Class H.<br>2. If no qualified<br>candidate available<br>by direct recruitment. | A Diploma in Textile Technology of the State Board of Technical Education and Training, Hyderabad with three years experience in Textile Industry. |
| (2) Machine Man/<br>Attendant | By direct recruitment   | A Diploma in Textile Technology of the State Board of Technical Education and Training, Hyderabad.   |

**G. SUDHIR,***Principal Secretary to Government.*