

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

Cir. No. DTE/Academic/01/2023,

Dated: 04-03-2023.

Sub: Technical education-Academic-Video Conference by Director of Technical Education, A.P- Reg.

The Director of Technical Education, has proposed to convene a video conference on 06-03-2023 at 3.00 P.M to review on 1) **NBA Preparedness** and 2) **Placements of Students**.

In this connection, Regional Joint Directors of Kakinada and Tirupathi, all the Principals/OSDs and Heads of Sections of Government Polytechnics are instructed to attend the video conference on 06-03-2023 from 3.00 PM onwards.

Further, the Principals and Heads of Sections are instructed to attend the video conference with relevant information regarding 1) Placements of Students 2) NBA Preparedness. Link of the video conference will be shared in due course.

Note:

- The Principals/Head of sections are not exempted to attend the video conference what so ever the reason, without prior permission from the Commissioner of Technical Education, A.P.
- **Test your equipment and internet connection beforehand:** Make sure that your webcam, microphone, and internet connection are working properly before the conference. This will help you avoid any technical issues during the conference.
- **Choose a quiet, well-lit location:** Find a quiet and well-lit location to attend the conference. This will help you avoid any distractions and ensure that you are easily visible to other participants.
- **Avoid multitasking:** Avoid doing other tasks or browsing the internet during the conference. This will help you stay focused and engaged in the conversation.
- **Be on time:** Log in to the conference a few minutes before it starts to ensure that you are ready to go when the conference begins.
- **Follow the meeting agenda:** Stick to the agenda and avoid bringing up irrelevant topics. This will help the conference stay on track and ensure that all important topics are covered.

Sd/-C. Naga Rani,
Commissioner of Technical Education.

To:
Regional Joint Directors of Kakinada and Tirupathi,
All the Principals/OSDs of Government Polytechnics,


for Commissioner of Technical Education