

GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

Office of the Special Commissioner
Department of Technical Education
Andhra Pradesh:: Vijayawada

Cir Memo. No. CTE-13034/1/2017-C SEC-CTE

31-07-2017

Sub: TECHNICAL EDUCATION-Establishment-Submission of Annual Confidential Reports,
Annual Property Statements and qualification certificates of employees- Instructions-
Issued-Reg

Ref: 1.Circ Memo No. C1/ACR's/2017 dated. 05.06.2017 of this office
2.Circ Memo No. C1/ACR's/2017 dated 07.07.2017 of this office.

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In the references 1st & 2nd cited, the Principals of all Government Polytechnics were requested to send the Annual Confidential Reports and Annual Property Statements of all the employees to this office every year by 10th of April.

2. But most of the Principals have sent the ACR's and Property Statements of the employees who have completed the required service in a particular category for getting promotion, which against the rules in vogue.

3. The Special Commissioner of Technical Education has taken a serious note on this and instructed all the Principals to submit the ACR's and Property Statements of all employees under their control immediately else it will be deemed to be considered that the services of the individual are not satisfactory during that particular year and appropriate action will be initiated against the officer concerned.

4. Hence, the Principals of all Government Polytechnics are once again instructed to bestow their special attention and send the ACR's and APS's of all employee other than whose ACR's and APS's sent to this office immediately by 05.08.2017 through a special messenger else appropriate action will be initiated as per rules in vogue.

This may be treated as most urgent.

Sd/- G.S.PANDA DAS
SPL.COMMISSIONER

To
All the Principals of Government Polytechnics
Copy to the RJDTE, Kakinada
Copy to the RJDTE, Tirupathi
Copy to stock file.

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SUPERINTENDENT
11/8/17
