GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE

COMMISSIONER OF TECHNICAL EDUCATION,

ANDHRA PRADESH: HYDERABAD.

Cir. Memo.No.F5/20293 /2011 Dt. 04.01.2014

Sub:- ESTABLISHMENT – TECHNICAL EDUCATION – Submission of annual property statements by the Staff members – Instructions – issued – Reg.

Ref:- G.O.Ms.No.528 General Administration (Services-C) Dept.,

 Dt, 19.08.2008

….

 All the Principals of Govt. Polytechnic/ Institutions and Regional Joint Directors of Technical Education under the control of this Department are informed that as per Rule 9(7) of A.P. Civil Services (conduct) Rules 1964, every Government Employee, other then a member of Andhra Pradesh Last Grade Service and Record Asst. and other equivalent categories in the Andhra Pradesh General Sub ordinate Service, shall on first appointment to the Government Service, submit to Government, a Statement of all immovable property / Properties irrespective of its value and movable property/ properties whose value exceeds Rs.1,00,000/- owned, acquired or inherited by him or held by him on lease or mortgage either in his own name or in the name of any member of his family, in the forms prescribed in Annexures – I & II separately. They have also to submit to Government , before 15th January of each year, through the proper channel, a declaration in the forms given in Annexures I & II of all immovable / movable property/ properties owned, acquired or inherited by him or held by him on lease or mortgage either in his own name or in the name of any member of his family.

2. Further all the Principals of Govt. Polytechnic/ Institutions and Regional Joint Directors of Technical Education under the control of this Department are informed that as per Rule 6(A) of the above rules every Government Employee has to intimate the competent authority within 15 days from the date of receipt of any Foreign Currency or Foreign Goods of value of more than Rs.10,000/- from any person by him or by person of his family or by any person on their behalf in the form given in the Annexure – III to the A.P. Civil Services (Conduct ) Rules, 1964.

3. Therefore, the Principals of Govt. Polytechnic/ Institutions and Regional Joint Directors of Technical Education under the control of this Department are hereby instructed to obtain and furnish the annual property statement of immovable property irrespective of its value and movable property/ properties whose value exceeds Rs.1,00,000/- should submit the same in Annexures –I & II respectively and foreign currency/ goods if any, received whose value exceeds Rs.10,000/- in Annexure -III to the A.P. Civil Services (Conduct) Rules, 1964 on or before 15.01.2014 so as to take further action in the matter.

3. The receipt of the memo may be acknowledged.

 Sd/-AJAY JAIN,

 COMMISSIONER.

To

All the Principals/ Govt. Polytechnics / Institution under the Control of this Dept.

Copy to the Regional Joint Director, Kakinada/Tirupati/ Hyderabad.

 For information and with a similar request.

Copy to the Secretary, SBTET, A.P., Hyderabad with

 a similar request in respect of the Officers working

 on deputation in the Board.

 Copy to Stock file / Spare

//F.B.O//

 SUPERINTENDENT

ANNEXURE-I

(G.O.Ms.No.52, G.A. (Ser.C) Department, Dt. 4.02.1981)

Statement of immovable property possessed, acquired and disposed of by Sri\_\_\_\_\_\_\_\_\_\_\_\_ or any other person on his

Behalf or by any member of his family during year ending---------

(Sub-rule (7) of Rule 9 of APCS (Conduct) Rules, 1964)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of property | Situation of property (Survey/Municipal Number | Held in whose name | Date& Mode of Acquisition/disposal | Price paid/obtained | Source of payment | Whether information given or sanction obtained with reference No. and date | Annual income from property |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| 1. House
2. Flat
3. Shop
4. House Plot
5. Agriculture land(Dry or wet)
6. Any other immovable property
 |  |  |  |  |  |  |  |

Note:- Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the Officer holds a claim or share should be separately shown in the statement.

ANNEXURE-II

(G.O.Ms.No.52, G.A. (Ser.C) Department, Dt. 4.02.1981)

Statement of immovable property possessed, acquired and disposed of by Sri\_\_\_\_\_\_\_\_\_\_\_\_ or any other person on his

Behalf or by any member of his family during year ending---------

(Sub-rule (7) of Rule 9 of APCS (Conduct) Rules, 1964)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of property | Situation of property (Survey/Municipal Number | Held in whose name | Date& Mode of Acquisition/disposal | Price paid/obtained | Source of payment | Whether information given or sanction obtained with reference No. and date | Annual income from property |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| Movables (whose value exceeds\*(Rupees twenty thousand)Vehicles:Motar CarMoor Cycle/ScooterAny other Vehicle.Electrical Goods:Air ConditionerV.C.R/Television RefrigeratorAny other goodsJewwellery:Ornaments:Vessels etc.Investment & Cash:Bank deposits Debentures/Shares,Bank balance etcFurniture:Livestocks:Any other goods: |  |  |  |  |  |  |  |

Note:- Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the Officer holds a claim or share should be separately shown in the statement.

ANNEXURE –III

(See Rule 6-A)

Intimation of Foreign Currency/goods received by the Government Employees Sri………under Rule 6-A of the Andhra Pradesh

Civil Services (Conduct) Rules, 1964

1. Name of the Government Servant :
2. Designation & Official Address :
3. Department to which he belongs:
4. Date of receiving/accepting of foreign currency/goods :
5. Nature of foreign currency/goods received/accepted :
6. Sources from which received/accepted :
7. Reason/purpose for which the foreign currency/goods were received /accepted :
8. The relationship of the sender to the recipient and name , occupation and full address of the sender :
9. Whether the foreign currency/goods received/ accepted were intimated to the concerned authoritites and customs or to the appropriate authority
10. Whether the foreign currency/goods received/accepted were declared to Income Tax Department. If so, details to be furnished :
11. Mode and method of receipt/acceptance of the foreign currency/goods by the Government Employee/his dependents :
12. Whether the government Employee is having any official dealings from whom the foreign currency/goods were received/accepted:
13. Details of any expenditure incurred by the Government employee/receipt/acceptance of the foreign currency/goods :

Station:

Date :-

 Signature of the Government Employee

(Annexure III added by G.O.Ms.No.354, G.A.D., Dt.8-8-96)