

GOVERNMENT OF ANDHRA PRADESH

**OFFICE OF THE
DIRECTOR OF TECHNICAL EDUCATION
A.P, MANGALAGIRI**

Memo.No.B/Name Change/AICTE/2024

Dated:-10-01-2024.

Sub: Technical Education – AICTE - Approval Process Handbook 2024-25 to 2026-27 – Change in the Name of the Course and Name of the Institution – Information Communicated – Regarding.

Ref:- Approval Process Handbook(APH) 2024-25 to 2026-27

All Principals of Government Polytechnics are hereby informed that the AICTE, New Delhi has issued the Approval Process Handbook 2024-25 to 2026-27.

It is informed that certain Government Polytechnics are renamed after the donors/eminant leaders of the State. The Principals concerned are not yet applied so far for the change of the name of the Government Polytechnics. Further it is informed that certain Principals also need to apply for change of the course name (eg. CSE) with the nomenclature of courses offered by SBTET.

In this connection, the Principals of concerned Govt. Polytechnics are instructed to apply for change in the **Name of the Institution and Name of the course** duly following the procedure laid down in Approval Process Handbook (APH) 2024-25 to 2026-27 and submit the application to AICTE for getting EOA with original name of the institution as per the orders issued by the Government and also with the original nomenclature of the courses offered by SBTET.

Further, the Principals of concerned Govt. Polytechnics are instructed to submit the compliance report in the above matter to this office.

**Sd/- C.Naga Rani
DIRECTOR**

To
The Principals of Govt. Polytechnics.
Copy to
The RJD (TE), Kakinada & Tirupathi for information.
The Secretary, SBTET, AP, Mangalagiri is requested to issue necessary approvals.

//F.B.O//

AUS Rao
Superintendent

KQ
10/1/24

ANNEXURE

The following are relevant clauses mentioned in the APH 2024-27 for the Name of Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s) and Change in the Name of the Institution:

Chapter-2 of APH-2024-27:

The existing Institution seeking approval for a Change in the Name of the Institution or affiliating University/ Board or Type of Institution (Institution(s) converted into a University) shall apply on AICTE Web-Portal along with the relevant documents as per Annexure-2 of the Approval Process Handbook.

AICTE gives approval to Institutions based on the norms / standards prescribed by the Council from time to time. To get permission from State Government/ Affiliating University /Board is the sole responsibility of the Institution.

A. Documents to be submitted at the time of Scrutiny Committee for approval of Change in the Name of Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s).

1. No Objection Certificate from affiliating University/ Board with clear mention about provisions/ alternative arrangements made to take care of Education of existing students studying in the Institution in Format 2 as prescribed on the Web-Portal (Applicable for Closure of Programme(s)/Course(s)).
2. Resolution of the Trust/Society/Company approving the Institution for Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/ Course(s)/ duly signed by the Chairman/ Secretary in Format 3.

3. No Objection Certificate from affiliating University/ Board Change in the Name of the Course(s)/ Merger of the Courses/ Reduction in Intake/ Closure of Programme(s)/Course(s)

B. Documents to be submitted at the time of Scrutiny Committee for approval of Change in the Name of the Institution:

1. No Objection Certificate from affiliating University/ Board in Format 2 or A receipt with the Official Seal from the authorized signatory of the affiliating University/ Board as proof of submission of these documents
2. Resolution of the Trust/Society/Company approving the Institution for Change in the Name of the Institution/ duly signed by the Chairman/ Secretary in Format 3.
3. Change in the Name of the Institution from <Name of the Institution>at<address> to <Name of the Institution> at <address>