

GOVERNMENT OF ANDHRA PRADESH

Office of the  
Director of Technical Education  
Andhra Pradesh::Mangalagiri.

Cir. Memo. No. K1/1515/2014

Dt.04.10.2023

Sub: Technical Education- Construction of Women's Hostel Buildings in Government Polytechnics under Centrally Sponsored Scheme - Request to furnish the Utilization Certificates, Statement of accounts and Physical Progress report/Physical Achievement report along with Photographs for grants released -Reg.

Ref: 1. G.O.Rt.No.135, dated 26.02.2013 of Higher Education (TE.I) Dept.  
2.F.No. SD-17/115/2018-DD(IC) of Ministry of Skill Development and Entrepreneurship (IC&T Division) dated 24.04.2018 and remainder dated 02-07-2018.

3.This office Memo of even no. dated 08.05.2018, 01.04.2019 and 27.03.2021

4. Minutes of the meeting dated 15.06.2023

5. Minutes of the meeting dated 15.09.2023

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The Kind attention of the Principals of Govt Polytechnics to the subject cited wherein the Ministry of Human Resource Development, Government of India has provided 100% financial assistance for Construction of Women's Hostel in Government Polytechnics (@ Rs.1.00 Crore per Polytechnic) under the scheme of Submission of Polytechnics under Co-ordinate action for Skill Development. In this connection, the Government have issued administrative sanction, vide ref (1) cited for construction of Women's Hostels in 27 Government Polytechnics.

The Government has directed this office to furnish the UCs, details of Expenditure, Pending amount and status of works vide ref (4) and (5) cited.

The Principals of Government Polytechnics where the construction of Women's Hostel are implemented with Govt. of India funds under CSS, are hereby requested to submit the Utilization Certificates in enclosed new proforma, Statement of accounts and Physical Progress report along with Photographs duly audited and certified by authorized Chartered Accountant for grants released under Centrally Sponsored Schemes. The above information is to be submitted to Ministry of Skill Development and Entrepreneurship for release of further grants.

In this context, a request is made to the executing agencies to furnish the information in the matter (copies enclosed). Hence Principals are requested to contact concerned Executive Engineers of executing agencies for the purpose.

The MHRD, GOI, initially credited the amount directly to the accounts of Principals of certain Government Polytechnics. Hence, the Principals are requested to verify the accounts and furnish the balance amount available in their account to take further action in the matter.

Further, all the Principals concerned are requested to send the above documents to this office on or before 10.10.2023. Further the Principals concerned are requested to obtain (03) original signed copies of the Utilization Certificates in enclosed new proforma duly signed by Chartered Accountant and submit (02) two original copies to this office for taking further necessary action.

Treat this as most urgent.

Yours faithfully,  
Sd/- C.Naga Rani  
DIRECTOR

Copy to:

- 1) The M.D, the M.D. APEWIDC for necessary action
- 2) The M.D, the M.D. APMSIDC for necessary action
- 3) The Engg-in-Chief, Panchayatraj for necessary action

  
Deputy Director (T)



**GFR 12 – C**  
 [(See Rule 239)]

**FORM OF UTILIZATION CERTIFICATE (FOR STATE GOVERNMENTS)**  
 (Where expenditure incurred by Govt. bodies only)

Sl. No.	Letter No. and date	Amount	Certified that out of Rs..... Of grants sanctioned during the year.....in favour of .....under the Ministry/Department Letter No. given in the margin and Rs.....on account of unspent balance of the previous year, a sum of Rs..... has been utilized for the propose of .....for which it was sanctioned and that the balance of Rs.....remaining unutilized at the end of the year has been surrendered to Government (vide No. ....dated.....)/will be adjusted towards the grants payable during the next year.....
	Total		

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.
- 5.

Signature.....  
 Designation.....  
 Date.....

**PS:** The UC shall disclose separately the actual expenditure incurred and loans and advances given to suppliers of stores and assets, to construction agencies and like in accordance with scheme guidelines and in furtherance to the scheme objectives, which do not constitute expenditure at the stage. These shall be treated as utilized grants but allowed to be carried forward.